



## Accounts Receivable Ledger Bulletin #37

<b>Date of Issue:</b> July 20, 2017	<b>Bulletin Number:</b> ARL-2017-37	<b>Target Audience:</b> Trade Chain Partners	<b>Area of Interest:</b> National
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<b>Title:</b>	<b>Monthly Statement of Account Payments to be Made Centrally Effective August 24, 2017</b>
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<b>Issue:</b>	Interim and monthly Statement of Account (SOA) commercial payments are to be made electronically or sent to the Canada Border Services Agency’s (CBSA) National Payment Processing Centre in Ottawa. Effective August 24, 2017, interim and monthly SOA payments will not be accepted at ports of entry (POE).
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<b>Resolution / Action Required:</b>	<p><b>Context</b> The CBSA has completed the transition to a centralized process for monthly interim and SOA payments.</p> <p><b>Action Required</b> Effective <b>August 24, 2017</b>, customs brokers and importers who make monthly account payments, i.e. those securing goods either directly or under the Importer Direct Security Option with a customs broker, or those under the Goods and Services Tax Direct Payment Option with a customs broker, are required to remit their interim and monthly payments centrally or electronically. Monthly payments will no longer be accepted at the POEs*.</p> <p><b>*Exceptions – the following client types can continue to pay at a POE:</b></p> <ul style="list-style-type: none"> <li>(i) Customs brokers or importers remitting payment over \$25 million who have previously been pre-approved while implementing Electronic Data Interchange (EDI); and</li> <li>(ii) Importers or customs brokers paying by debit card, and</li> <li>(iii) Credit card payments under the \$5,000 limit.</li> </ul> <p>K23, K9 and Administrative Monetary Penalties payment processes remain unchanged.</p>
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Importers' Cash B3 payments, B2 adjustment payments and non-commercial payments will continue to be accepted at all POEs with no change to the current process.

Payment can be made electronically, through EDI, Online Banking (for importers), or by cheque/money order/bank draft, payable to the Receiver General for Canada, delivered to:

**Canada Border Services Agency (CBSA)**

**MAILROOM**

**Attention: Accounts Receivable Management Unit**

333 North River Road, Place Vanier, Tower A

Ground Floor, Room 1018

Ottawa, Ontario K1A 0L8

Telephone: 343-291-5265 (for courier reference)

For the exceptions listed above, these payment types are to be accepted at the POE or ARL Payment Processing site. Payment will be processed to the account level and all relevant documents will be sent to the National Payment Processing Centre for allocation.

**Electronic Payment**

Electronic payment to the CBSA is currently available with:

- Scotiabank
- Canadian Imperial Bank of Commerce (CIBC) - online banking only
- Toronto-Dominion Canada Trust Bank (TD)
- Bank of Montreal (BMO)
- Royal Bank of Canada (RBC)
- Citibank
- Tangerine
- Bank of America
- The National Bank

(i) **EDI:** Clients should contact their Financial Institution (FI) client relationship manager to inquire about setting up and testing the CBSA EDI payment capability.

(ii) **Online Banking (for importers only. If applicable, it is suggested that you verify with your customs broker amounts owing directly to the CBSA):** Importers are to visit their FI's web bill payment portal and select one of the following payee names:



- CBSA Duties Taxes Fees, or
- CBSA Duties, Taxes and Fees, or
- Canada Border Services Agency, or
- Agence des Services Frontaliers du Canada, or
- CBSA Customers/ASFC Douanes.

Each financial institution has its own standard to name a payee. Importers are to use their business number (BN15, e.g. 123456789RM0001) as the account number (not the Canada Revenue Agency RT account number). To access the phone option, importers are to contact their FI for initial set-up.

**Contact  
information:**

- Visit the Commercial Payments and Accounts site <http://www.cbsa-asfc.gc.ca/prog/arl-glcc/menu-eng.html> on the CBSA's internet for more information.
- For questions about the contents of ARL statements, contact the CARM mailbox at: [cbsa-asfc\\_carm.gcra@cbsa-asfc.gc.ca](mailto:cbsa-asfc_carm.gcra@cbsa-asfc.gc.ca).
- For technical issues related to receiving electronic statements, contact the CBSA's Technical Commercial Client Unit (TCCU) by phone at 1-888-957-7224 or by email at [tccu-ustcc@cbsa-asfc.gc.ca](mailto:tccu-ustcc@cbsa-asfc.gc.ca).