



eManifest Fall 2015 Notices Walkthrough

Importers/Brokers

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Important Information

The information contained herein was accurate at the time of distribution and may be subject to change.

Please visit the CBSA website at **www.cbsa.gc.ca** for the latest eManifest updates.



Presentation Overview

- eManifest Functionality Expected in Fall 2015
 - Notices
- eManifest Fall 2015 Notices
 - Document Not On File Notice
 - Completeness Notices
 - Non-Consolidated Completeness
 - Consolidated Completeness
 - Disposition Notices
 - Reported
 - Arrived
 - Released
 - Held
 - Authorized To Deliver
 - Deconsolidation Notice
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- Notice Scenarios



eManifest Functionality Expected in Fall 2015

In Fall 2015, the CBSA expects to introduce new and enhanced notification systems to increase automation of pre- and post-arrival notices to clients on commercial movements.

- A subset of new eManifest notices, for EDI clients, will advise on the completeness of advance data submitted to the CBSA and on the arrival and release statuses of shipments.
- The new eManifest notices will be based on the overall shipment status.
 - Current notices are based on individual documents submitted by clients; Release Notification System (RNS) messages are based on the status of the release only.
 - The new eManifest notices will be based on the overall shipment status and notices will be transmitted against individual documents within a shipment whenever the shipment status changes.
- eManifest Portal users are not impacted and there will be no changes within the Portal environment.



eManifest Functionality Expected in Fall 2015

- Adoption of the new subset of eManifest notices will be voluntary to provide EDI clients the opportunity to transition to the end-state eManifest notices.
- Clients can also choose to receive legacy EDI notices, RNS messages, eManifest completeness notices, and the new subset of EDI eManifest notices concurrently, allowing clients to become familiar with the new notices before the RNS messages are eliminated.
- Clients will be able to coordinate their activities with CBSA's Technical Commercial Client Unit (TCCU) and will have the ability to filter the notices they receive.
- EDI clients will be required to build and test with the TCCU to receive the new notices. The draft Electronic Commerce Client Requirements Document (ECCRD) for the new EDI notices is currently available on request to the TCCU.



eManifest Functionality Expected in Fall 2015

Document Not on File Notice

The **Document Not on File** notice informs clients that a Cargo Control Number (CCN) that is not in good standing was quoted on a trade document submitted to and accepted by the CBSA.

- Documents that trigger this notice are a House Bill Close message, a PARS, an RMD, a B3 and an Integrated Import Declaration (IID). The notice will be sent automatically to the carrier that was quoted on the submitted document(s). Carriers will receive this notice for CCNs that have been cancelled, are rejected, or are not on file.
- Example: If a PARS is submitted by a broker for a CCN that is not on file, the carrier quoted on the PARS will receive the **Document Not on File** notice.



eManifest Functionality Expected in Fall 2015

Completeness (Pre-Arrival) Notices

The completeness notices are designed to assist clients in meeting the pre-arrival information requirements.

- Prior to arrival of the cargo at its port of destination, submission of pre-arrival trade documents will trigger completeness notices.
- Additionally, completeness notices will be sent when the shipment changes from least complete (one pre-arrival document submitted to the CBSA) to most complete (all pre-arrival documents submitted to the CBSA).
- Current pre-arrival messages sent by the CBSA through the Release Notification System (RNS) (e.g. Dec Accepted) will eventually be replaced by the completeness notices.



eManifest Functionality Expected in Fall 2015

Non-Consolidated Cargo Completeness (Pre-Arrival) Notices

The non-consolidated cargo completeness notices (least complete to most complete):

- **Not Matched** - informs clients that either no links to a related trade document have been established, or that a document that has previously been matched to another document becomes unlinked through a change or cancellation (e.g. when a PARS has been submitted but the related cargo has not yet been submitted, the PARS is **Not Matched**).
- **Matched** - informs clients that a specific trade document is linked to a related trade document (e.g. when a PARS has been submitted and the related cargo has already been submitted, then the PARS is **Matched**).
- **Cargo Complete** - informs clients that a non-consolidated primary cargo document has been submitted to and accepted by the CBSA. Documents that have achieved this status have not yet been linked to related PARS or IID documents.
- **Document Package Complete** - informs clients that the cargo and all other required pre-arrival trade documents – as well as all related release documentation necessary for the CBSA to determine if the goods can be released into the Canadian economy (e.g. PARS, IID) – have been submitted to and accepted by the CBSA.



eManifest Functionality Expected in Fall 2015

Consolidated Cargo Completeness (Pre-Arrival) Notices

The consolidated cargo completeness notices (least complete to most complete):

- **Not Matched** - informs clients that either no links to a related trade document have been established, or that a document that has previously been matched to another document becomes unlinked through a change or cancellation (e.g. when a House Bill Close has been submitted but the previous CCN has not yet been submitted, the House Bill Close is **Not Matched**).
- **Matched** - informs clients that a specific trade document is linked to a related trade document (e.g. when a House Bill Close has been submitted and the previous CCN has already been submitted, then the House Bill Close is **Matched**).
- **Cargo Complete** - informs clients that all of the related secondary cargo (e.g. House Bill) has been submitted to and accepted by the CBSA. Documents that have achieved this status have not yet been linked to related PARS or IID documents.
- **Document Package Complete** - informs clients that the cargo and all other required pre-arrival trade documents (House Bill, House Bill Close) – as well as all related release documentation necessary for the CBSA to determine if the goods can be released into the Canadian economy (e.g. PARS, IID) – have been submitted to and accepted by the CBSA.



eManifest Functionality Expected in Fall 2015

Cargo Completeness Comparison

Current:

- **Not Matched** applies to House Bill cargo, House Bill Close and legacy Multimodal Cargo.
- **Matched** applies to House Bill cargo, House Bill Close, legacy Multimodal Cargo and EDI PARS.

Fall 2015:

- **Not Matched** and **Matched** will apply to releases (i.e. PARS, IID), House Bill Close and consolidated cargo and will also be made available on legacy air and marine EDI cargo records.
- **Cargo Complete** will replace **Not Matched** for non-consolidated cargo.
- **Document Package Complete** replaces **Matched** for cargo and will also be made available on legacy air and marine EDI cargo records.



eManifest Functionality Expected in Fall 2015

Disposition Notices

The disposition notices inform clients about a shipment as it progresses through the commercial process.

- Once in Canada, cargo can be placed in a number of dispositions. Disposition notices will be generated when a decision relating to the shipment is updated by the CBSA.
- Once cargo has been 'arrived' at its destination, (Conveyance Arrival Certification Message (CACM) or PIL-Arrival for FPOA-destined cargo, or Warehouse Arrival Certification Message (WACM) for in-bond), disposition notices will be generated for the related cargo.
- Current arrival messages sent by the CBSA through RNS will eventually be replaced by the new notices.
- Current post-arrival messages sent by the CBSA through RNS release messages will also be replaced by the new notices.



eManifest Functionality Expected in Fall 2015

Disposition Notices

The disposition notices are:

- **Reported** - informs clients that their cargo has been presented to the CBSA at the Port of Report or FPOA.
- **Arrived** - informs clients that their cargo has arrived at its Port of Destination.
- **Held for CBSA** - informs clients that their goods are being held for further determination or processing and cannot be released.
- **Released** - informs clients when goods have been authorized to be removed from a CBSA office, a sufferance warehouse or a bonded warehouse and released into the Canadian economy.
- **Authorized to Deliver** - informs Customs Self-Assessment (CSA) clients that their CSA goods can be delivered to the intended recipient.



eManifest Functionality Expected in Fall 2015

Disposition Notices

- **Deconsolidation Notice** – informs clients that the CBSA has authorized the transfer of cargo control from a consolidated shipment to the related secondary House Bills that were submitted by a freight forwarder.
 - The information in this notice informs the warehouse operator of the further breakdown of the consolidated shipment they have entered into their warehouse. This information allows the warehouse operator to determine to which consolidated shipment a specific House Bill is related.
 - This notice can serve as electronic notification to the warehouse operator to allow the freight forwarder to take control of the goods within the consolidation.
 - This notice can also serve as electronic notification to the party liable for Customs duty and taxes on the consolidated shipment that the consolidated cargo or House Bill has been acquitted and liability has been transferred.



eManifest Functionality Expected in Fall 2015

Notice Data Elements

In addition to the standard 'header' information shared by all notices, the new notices may also contain the following unique elements:

- **Completeness Notice** – CBSA-related Reference ID
- **Reported Notice** – Port of Report
- **Arrived Notice** – Port of Cargo Arrival, CBSA Sub-Location Code
- **Held for CBSA Notice** – Container ID
- **Released Notice** – Container ID, Special Instructions, Port of Release, CBSA Sub-Location Code
- **Authorized To Deliver Notice** – Port of Cargo Arrival, CBSA Sub-Location Code
- **Deconsolidation Notice** – Related Document Numbers (e.g. House Bills), Port of Destination, CBSA Sub-Location Code
- **Document Not On File Notice** – CBSA-related Reference ID

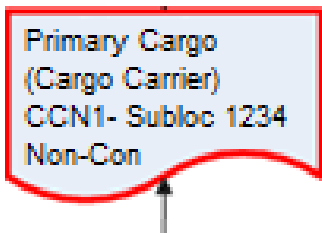


Trigger	RNS Messages	Fall 2015 Notices
PARS accepted that references a CCN that has not yet been submitted.	Declaration accepted awaiting arrival	Document Not on File – Carrier and Freight Forwarder Not Matched – Importer/Broker
Carrier submits multimodal cargo or Freight Forwarder submits house bill which links to PARS	No existing message	Document Package Complete Carrier and Freight Forwarder Matched - Importer/Broker
Cargo reported	No existing message	Reported – Carrier, Freight Forwarder and Warehouse Operator (if destined inland)
Cargo arrived	No existing message	Arrived – Carrier, Freight Forwarder and Warehouse Operator (if destined inland)
Cargo referred for examination/decision	Goods requested for examination /referral	Held for CBSA – Carrier, Freight Forwarder, Importer/Broker and Warehouse Operator (if destined inland)
CSA cargo achieves Auth to Deliver status	Authorized to Deliver	Auth to Deliver – Carrier, Submitter of CSA non-highway clearance, Importer/Broker and Warehouse Operator (if destined inland)
Cargo released	Goods released	Released – Carrier, Freight Forwarder, Importer/Broker and Warehouse Operator (if destined inland)
Consolidated cargo arrived at destination warehouse	No existing message	Deconsolidation Notice – Carrier, Freight Forwarder and Warehouse Operator



Scenarios Legend

- Colours identify the parties involved.
 - **Red** for **Cargo Carrier**
 - **Blue** for **Importer/Broker A**
 - **Teal** for **Warehouse (Subloc 1234)**
 - **Green** for **Freight Forwarder**



← Trade Document, Arrows indicate a document relationship



← Text indicates Notice Type, Colour identifies receiving party



Notice Scenarios

Fall 2015 Notices

1. Basic Flow

- a) (Not Matched / Matched / Cargo Complete/ Document Package Complete)
- b) (Reported / Arrived / Deconsolidated / Released)

2. Release Quoting Cargo Referred for Exam (Held)

- a) (Matched / Cargo Complete / Document Package Complete)
- b) (Reported / Arrived / Held)

3. Two-tier Consolidation Flow

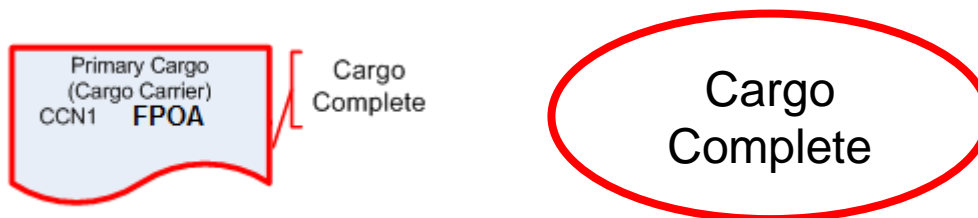
- a) (Not Matched / Matched / Cargo Complete / Document Package Complete)
- b) (Reported / Arrived / Deconsolidated / Released)



1. Basic Flow

1. Basic Flow

Step 1: Carrier submits a Cargo document where the Port of Report is the same port provided as Port of Destination (Destined FPOA)

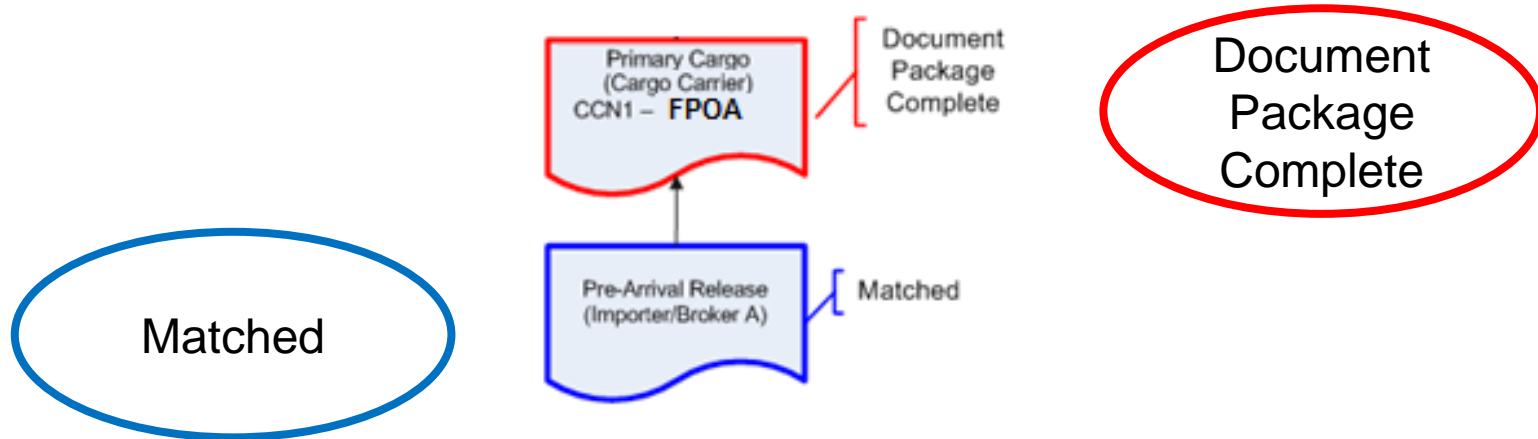


Highway **Cargo Carrier submits a non-consolidated Cargo document (CCN1)**

- CBSA validates Cargo document CCN1
- CBSA sends a message to the carrier indicating CCN1 is Accepted
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Cargo Complete**.

1. Basic Flow

Step 2: Importer/Broker A submits PARS for CCN1

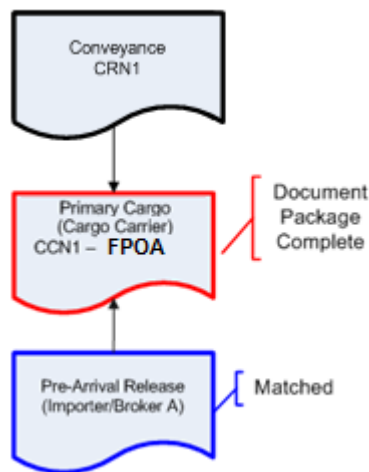


Importer/Broker A submits PARS for CCN1

- CBSA validates PARS document
- CBSA sends a message to the **Importer/Broker A** indicating that the PARS for CCN1 is Accepted
- CBSA sets PARS to **Matched**
- CBSA sets CCN1 status to **Document Package Complete**
- CBSA sends a notice to the **Importer/Broker A** indicating that the PARS for CCN1 is **Matched**
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Document Package Complete**.

1. Basic Flow

Step 3: The Transporting Highway Carrier submits Conveyance document



The Transporting Highway Carrier submits Conveyance

- CBSA validates Conveyance document
- CBSA sends a message to the Carrier indicating that the Conveyance document is Accepted

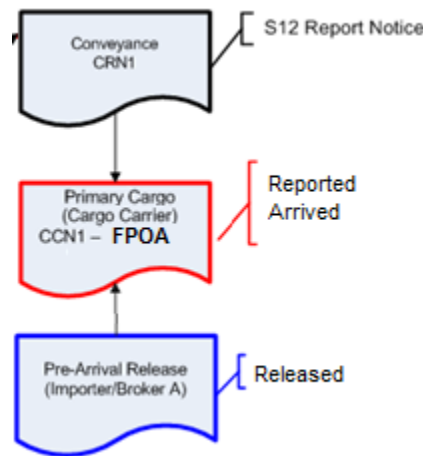
1. Basic Flow

Step 4: Conveyance is Arrived by BSO at PIL

Reported

Arrived

Released



S12 Notice

PARS 1
is Released

The Transporting Carrier will receive the following notice:

- CBSA sends an **S12** notice to the Carrier

The Cargo Carrier will receive the following notices:

- CCN 1 is **Reported**
- CCN 1 is **Arrived**
- CCN 1 is **Released**

The Importer/Broker A will receive the following notice:

- PARS 1 is **Released**

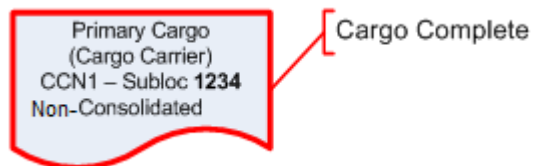


2. Release Quoting Cargo Referred for Exam (Held)



2. Release Quoting Cargo Referred for Exam (Held)

Step 1: Rail Carrier submits a non-consolidated Cargo document destined inland (Subloc 1234)



Cargo Complete

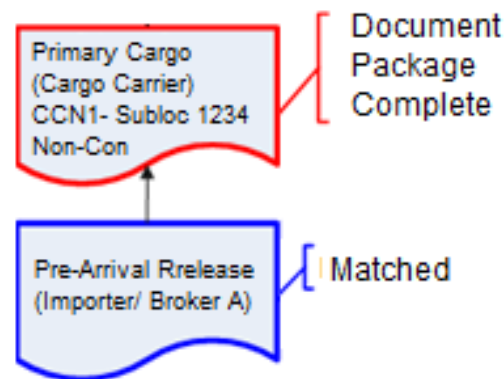
Cargo Carrier submits a non-consolidated Cargo document (CCN1)

- CBSA validates Cargo document CCN1
- CBSA sends message to the Carrier indicating CCN1 is Accepted
- CCN1 status is set to **Cargo Complete** (non-consolidated Cargo)
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Cargo Complete**.



2. Release Quoting Cargo Referred for Exam (Held)

Step 2: Importer/Broker A submits PARS for CCN1



Document
Package
Complete

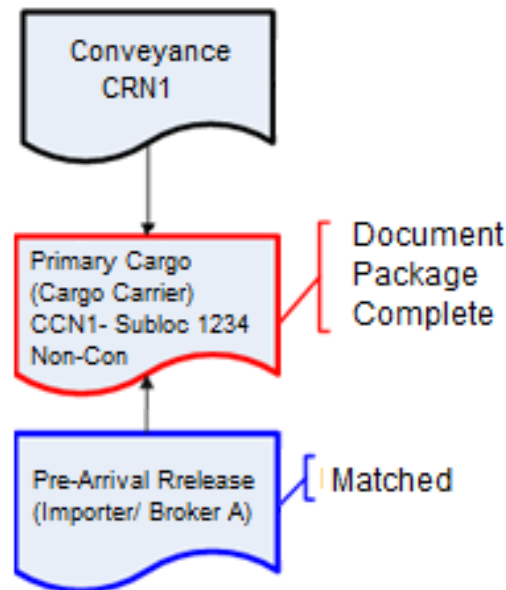
Matched

Importer/Broker A submits PARS for CCN1

- CBSA validates PARS document
- CBSA sends a message to the **Importer/Broker A** indicating that the PARS for CCN1 is Accepted
- CBSA sets PARS to **Matched**
- CBSA sets CCN1 status to **Document Package Complete**
- CBSA sends a notice to the **Importer/Broker A** indicating that the PARS for CCN1 is **Matched**
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Document Package Complete**.

2. Release Quoting Cargo Referred for Exam (Held)

Step 3: Transporting Rail Carrier submits Conveyance document



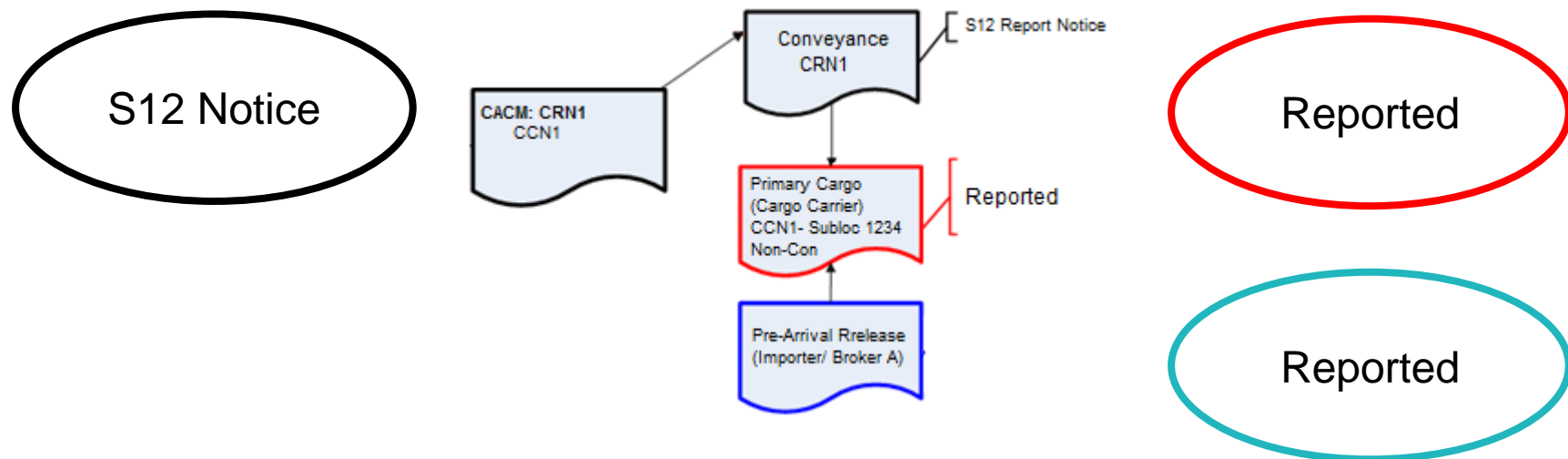
Transporting Rail Carrier submits Conveyance document

- CBSA validates Conveyance document
- CBSA sends a message to the Carrier indicating that the Conveyance document is Accepted



2. Release Quoting Cargo Referred for Exam (Held)

Step 4: Rail Carrier transmits a Conveyance Arrival Certification Message (CACM)



The Transporting Carrier will receive the following notice:

- CBSA sends an **S12** notice to the Carrier

The Cargo Carrier will receive the following notice:

- CCN 1 is **Reported**

The Warehouse (Subloc 1234) will receive the following notice:

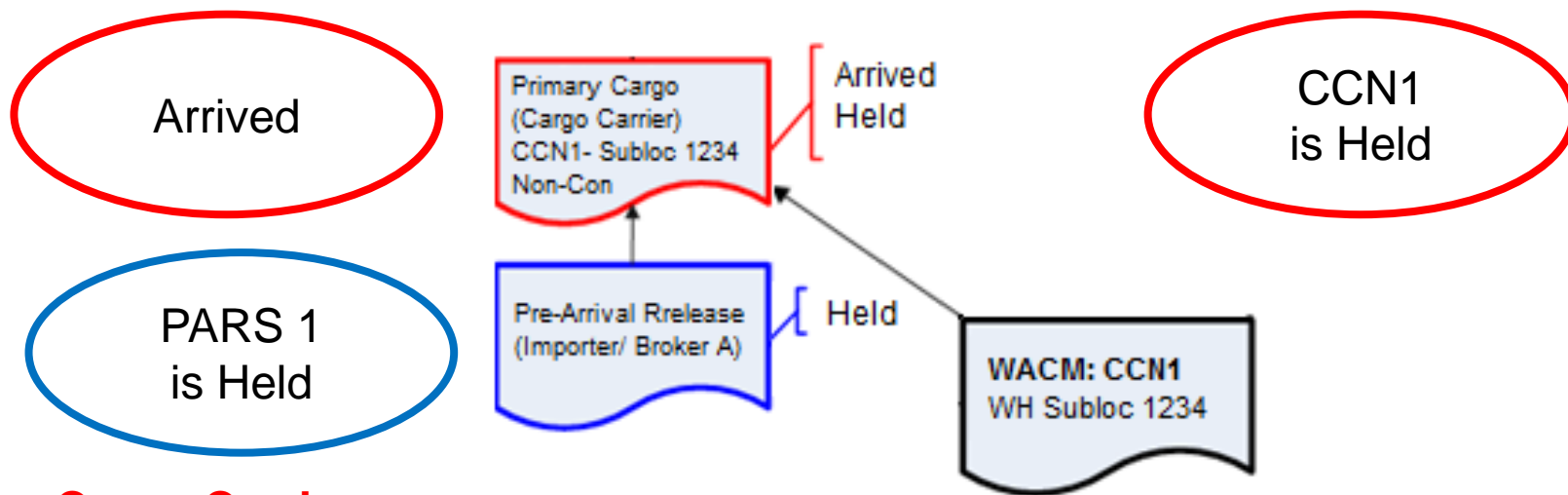
- CCN 1 is **Reported**
 - This message will be sent to the Warehouse Operator of the Subloc quoted on the Primary CCN(CCN1)



2. Release Quoting Cargo Referred for Exam (Held)

Step 5: Transporting Carrier transports Cargo CCN1 to Warehouse Subloc 1234

Warehouse 1234 submits a Warehouse Arrival Certification Message (WACM)



The **Cargo Carrier** will receive the following notices:

- CCN1 is **Arrived**
- CCN1 is **Held**

The **Importer/Broker A** will receive the following notice:

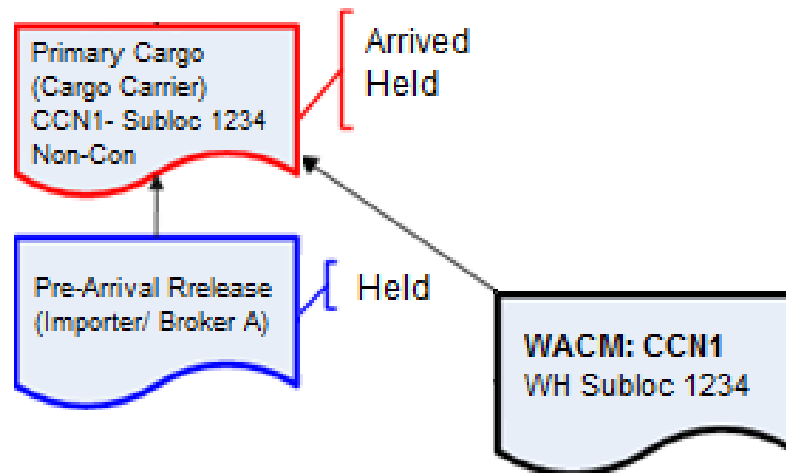
- PARS 1 is **Held**



2. Release Quoting Cargo Referred for Exam (Held)

Step 5 (Cont.): Transporting Carrier transports Cargo CCN1 to Warehouse Subloc 1234

Warehouse submits a Warehouse Arrival Certification Message (WACM)



WH 1234
sees CCN1
is Arrived

WH 1234
sees CCN1
is Held

The **Warehouse (Subloc 1234)** will receive the following notices:

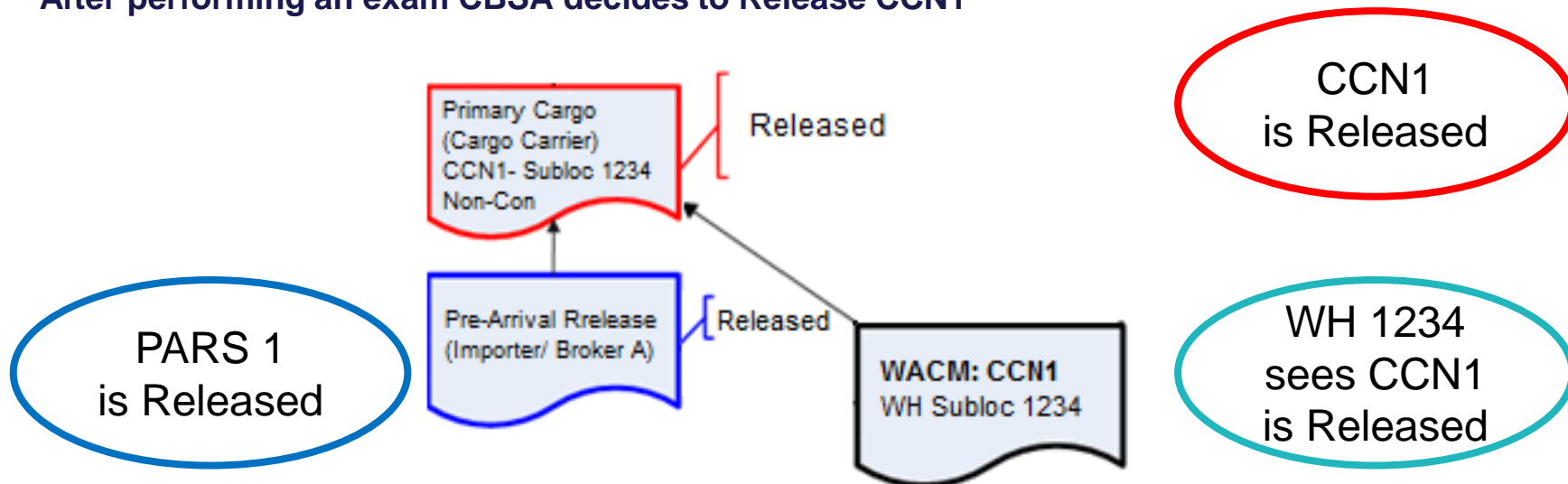
- CCN1 is **Arrived**
- CCN1 is **Held**



2. Release Quoting Cargo Referred for Exam (Held)

Step 6: Release decision is made

After performing an exam CBSA decides to Release CCN1



The **Cargo Carrier** will receive the following notice:

- CCN1 is **Released**

The **Importer/Broker B** will receive the following notice:

- PARS 1 is **Released**

The **Warehouse (Subloc 1234)** will receive the following notice:

- CCN1 is **Released**

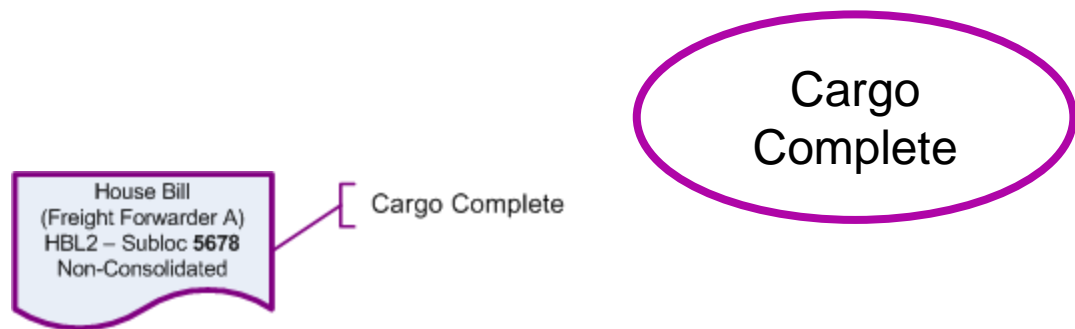


3. Two-Tier Consolidation Post-Arrival Release



3. Two-Tier Consolidation

Step 1: Freight Forwarder A submits non-consolidated House Bill HBL2

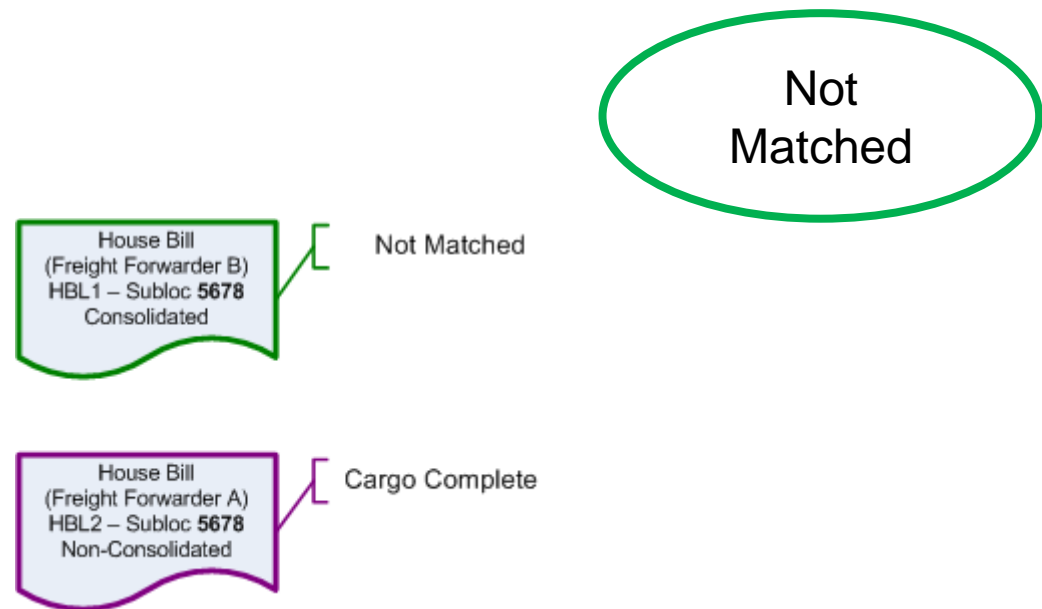


Freight Forwarder A submits non-consolidated House Bills (HBL2)

- CBSA validates House Bill document
- CBSA sends a message to Freight Forwarder A indicating HBL2 is Accepted
- HBL2 status is set to **Cargo Complete** (non-consolidated House Bill)
- CBSA sends a Completeness notices to the Freight Forwarder A indicating HBL2 is **Cargo Complete**.

3. Two-Tier Consolidation

Step 2: Freight Forwarder B submits consolidated House Bill HBL1

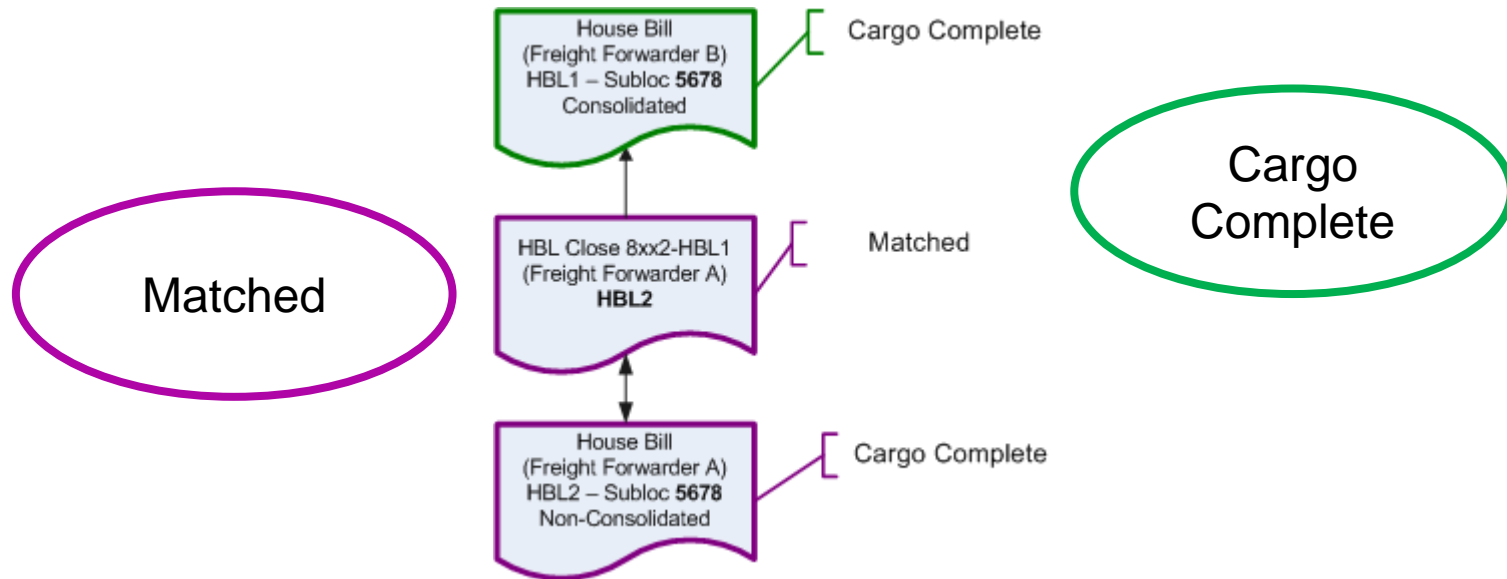


Freight Forwarder B submits consolidated House Bill (HBL1)

- CBSA validates House Bill document
- CBSA sends a message to the Freight Forwarder B indicating HBL1 is Accepted
- HBL1 status is set to **Not Matched** (consolidated House Bill)
- CBSA sends a Completeness notices to the **Freight Forwarder B** indicating HBL1 is **Not Matched**.

3. Two-Tier Consolidation

Step 3: Freight Forwarder A submits House Bill Close 1

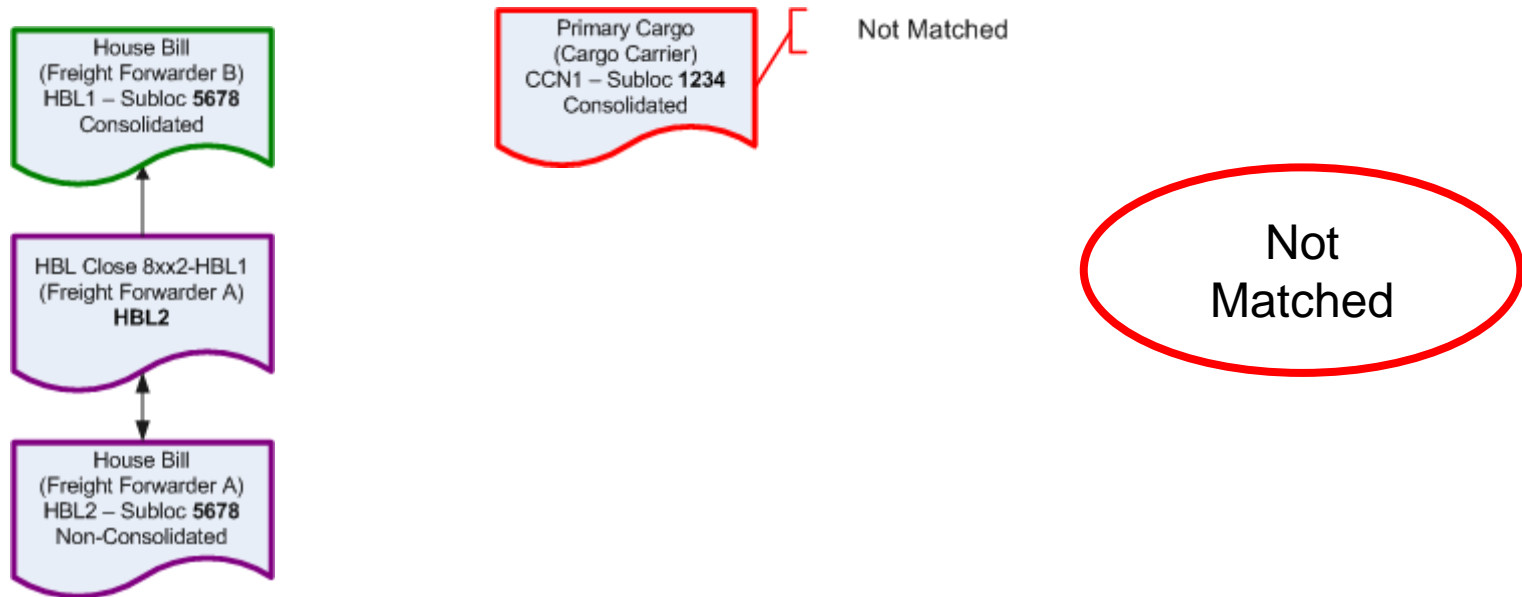


The Freight Forwarder A submits House Bill Close message

- CBSA validates House Bill Close document
- CBSA sends a message to the Freight Forwarder A indicating that the House Bill Close is Accepted
- House Bill Close status is set to **Matched**. HBL1 status is set to **Cargo Complete** (non-consolidated House Bill)
- CBSA sends a Completeness notice to the **Freight Forwarder A** indicating House Bill Close is **Matched**.
- CBSA sends a Completeness notice to the **Freight Forwarder B** indicating HBL1 is **Cargo Complete**.

3. Two-Tier Consolidation

Step 4: Carrier submits a consolidated Cargo document

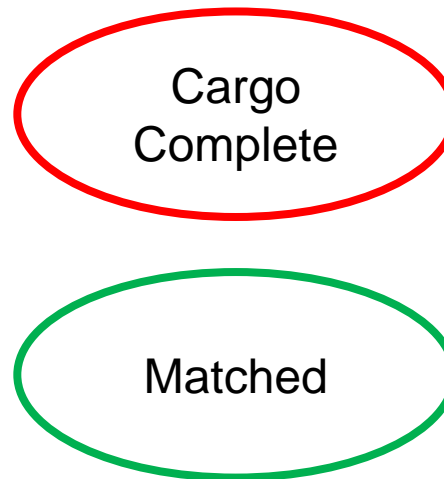


Carrier submits a consolidated Cargo document (CCN1)

- CBSA validates Cargo document CCN1
- CBSA sends message to the Carrier indicating CCN1 is Accepted
- CCN1 status is set to **Not Matched** (consolidated Cargo)
- CBSA sends a Completeness notice to the Carrier indicating CCN1 is **Not Matched**.

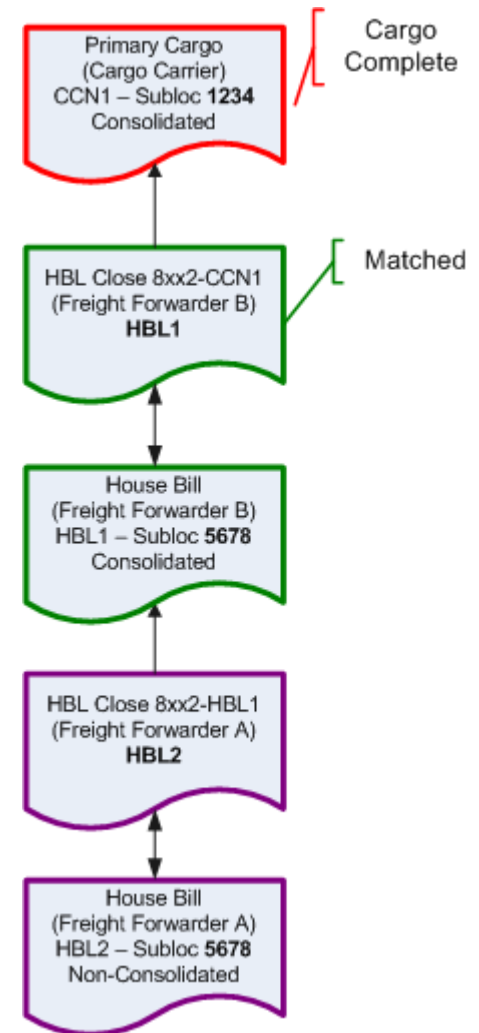
3. Two-Tier Consolidation

Step 5: Freight Forwarder B submits House Bill Close message



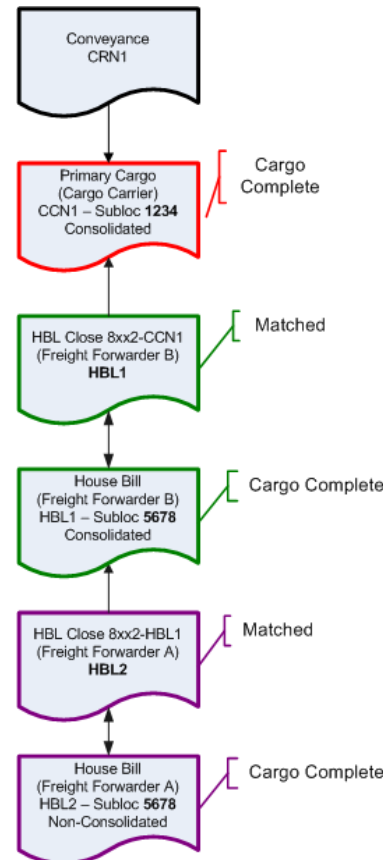
Freight Forwarder B submits House Bill Close message

- CBSA validates House Bill Close document
- CBSA sends a message to Freight Forwarder B indicating that the House Bill Close is Accepted
- CCN1 status is set to **Cargo Complete**
- CBSA sends a Completeness notice to the Carrier indicating CCN1 is **Cargo Complete**.
- CBSA sends a Completeness notice to the Freight Forwarder B indicating that the House Bill Close is **Matched**



3. Two-Tier Consolidation

Step 6: Carrier submits Conveyance document

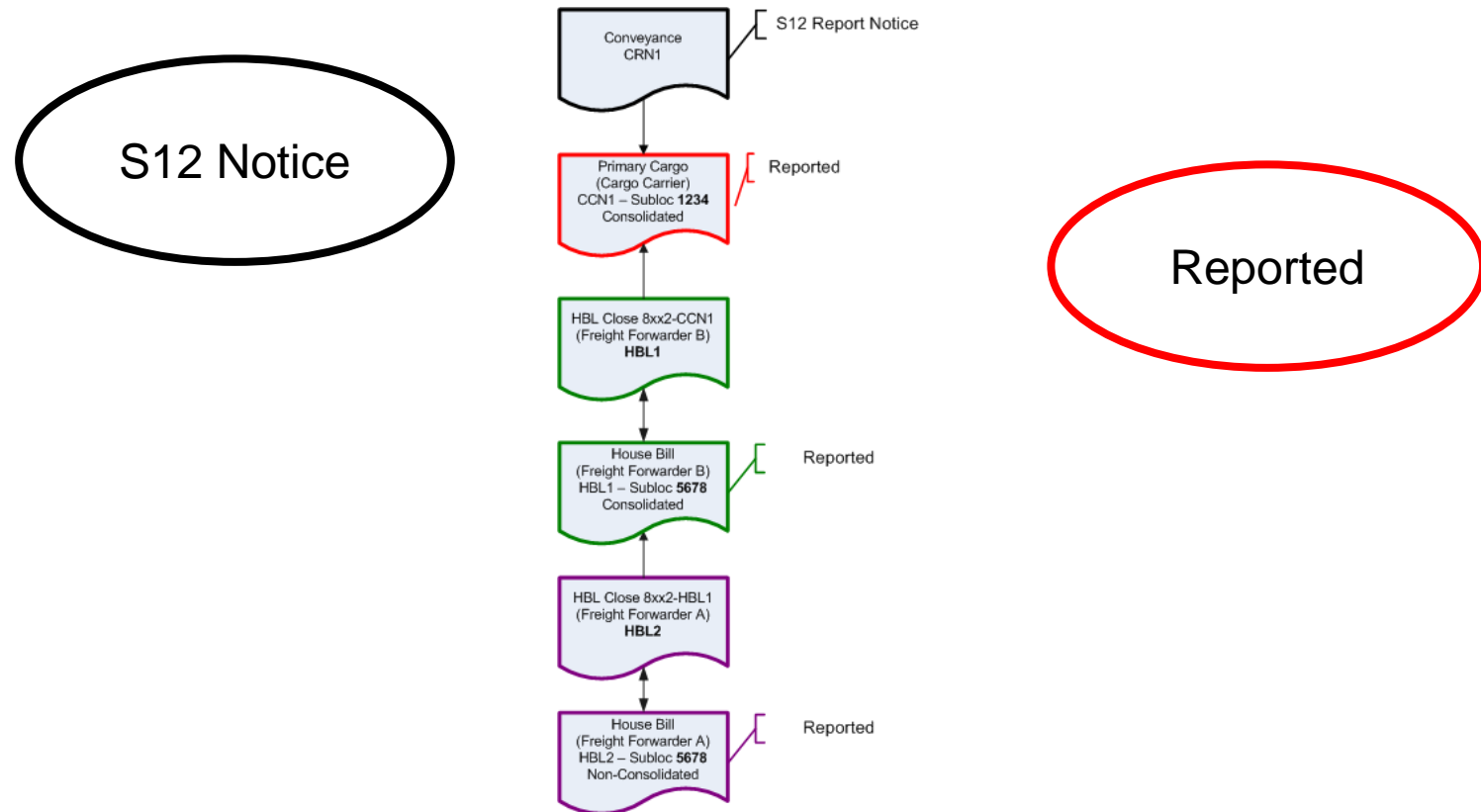


Carrier submits Conveyance document

- CBSA validates Conveyance document
- CBSA sends a message to the Carrier indicating that the Conveyance document is Accepted

3. Two-Tier Consolidation

Step 7: Transporting Carrier is Arrived at PIL by BSO



The Transporting Carrier will receive the following notice:

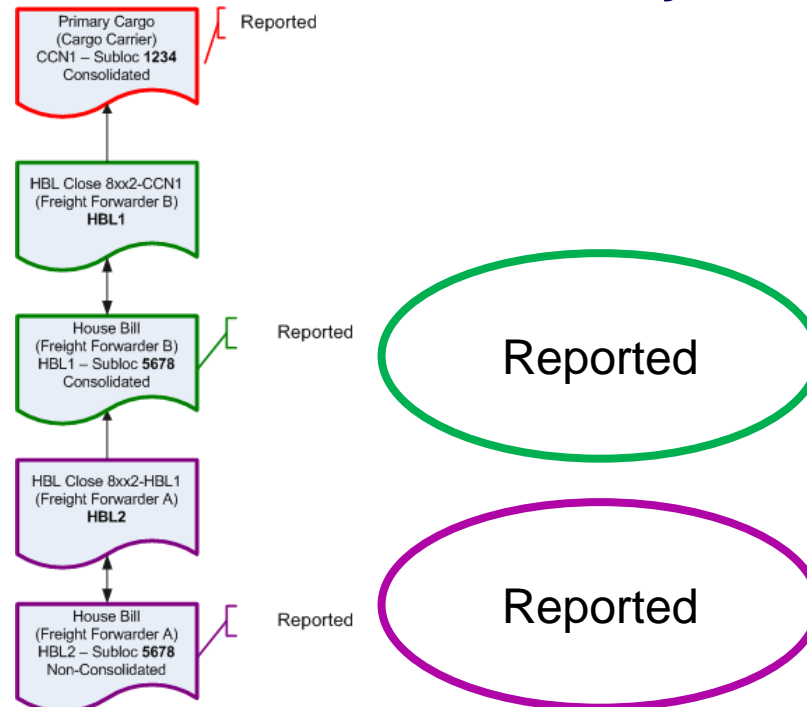
- CBSA sends an **S12** notice to the Carrier

The **Cargo Carrier** will receive the following notice:

- CCN 1 is **Reported**

3. Two-Tier Consolidation

Step 7 (Cont.): Transporting Carrier is Arrived at PIL by BSO



The **Freight Forwarder B** will receive the following notice:

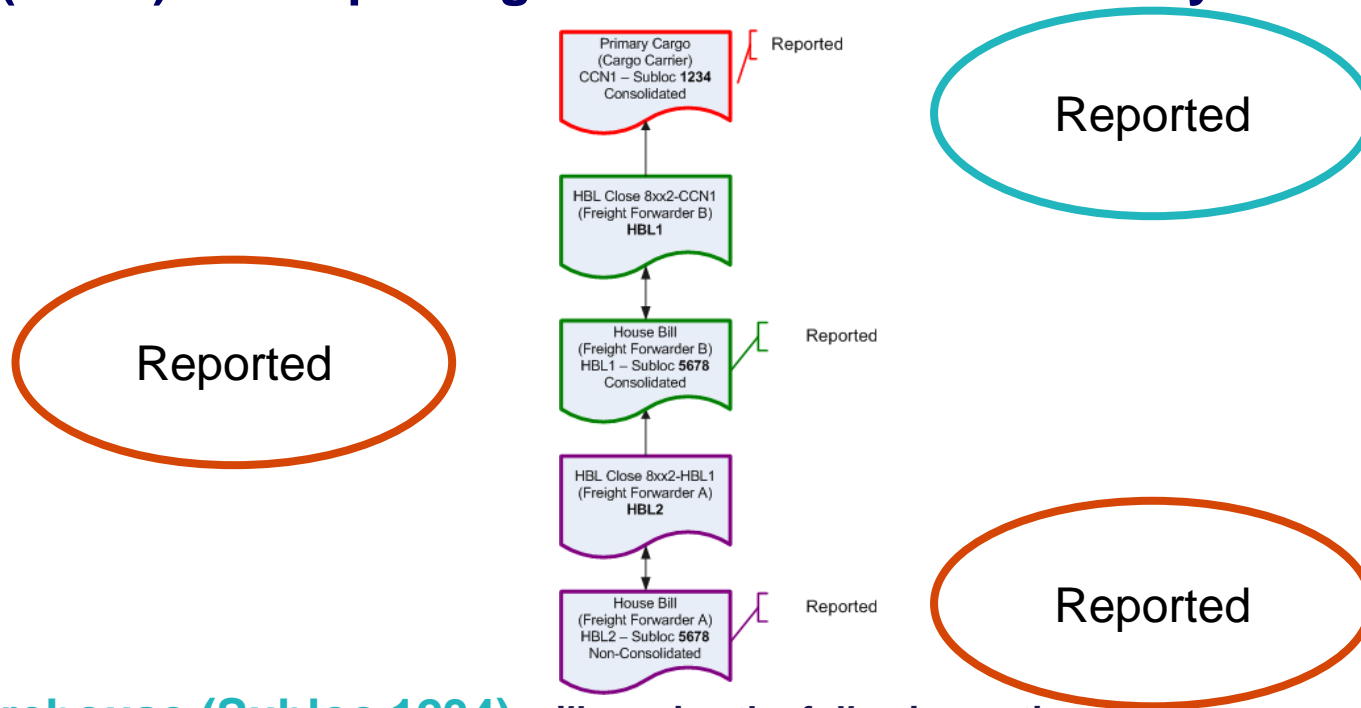
- HBL1 is **Reported**

The **Freight Forwarder A** will receive the following notice:

- HBL2 is **Reported**

3. Two-Tier Consolidation

Step 7 (Cont.): Transporting Carrier is Arrived at PIL by BSO



The **Warehouse (Subloc 1234)** will receive the following notice:

- CCN 1 is **Reported**
 - This message will be sent to the Warehouse Operator of the Subloc quoted on the Primary CCN(CCN1)

The **Warehouse (Subloc 5678)** will receive the following notices:

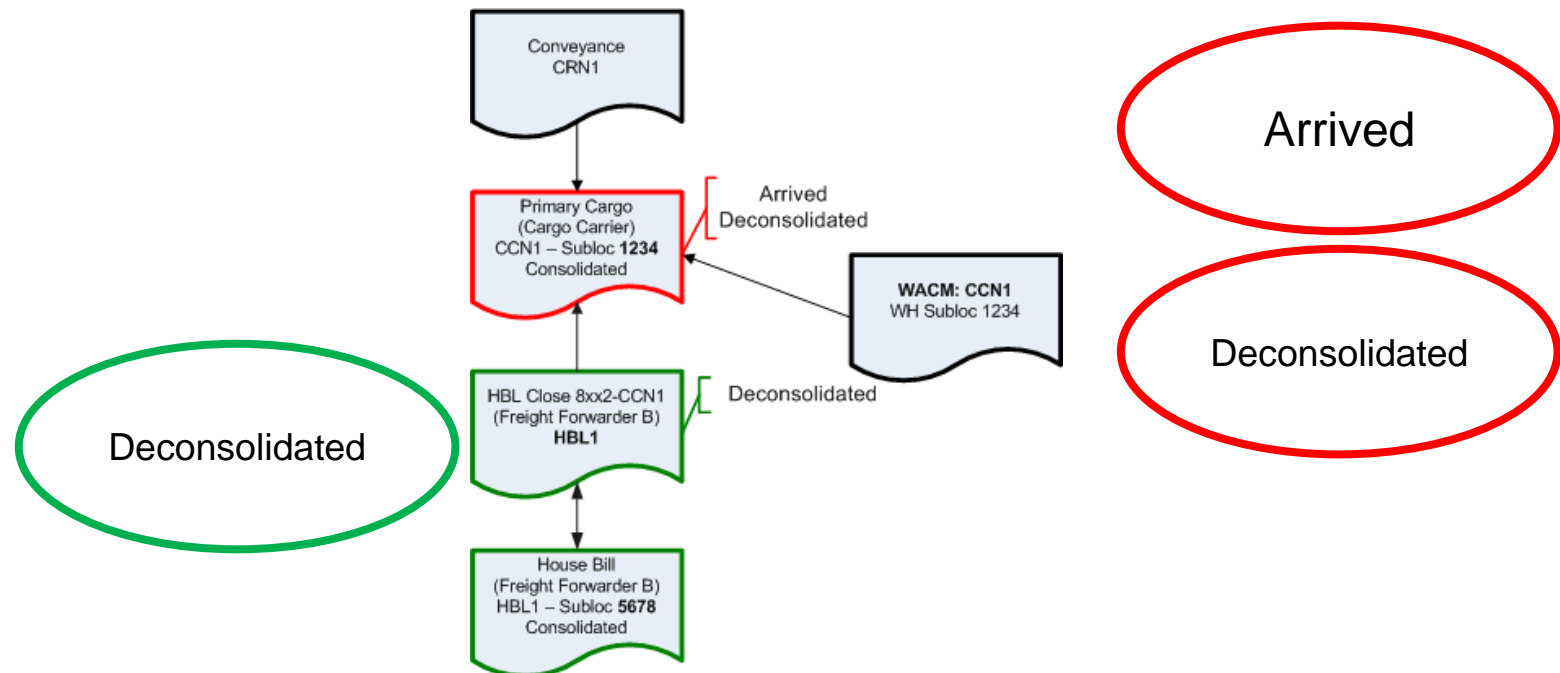
- HBL1 is **Reported**
 - This message will be sent to the Warehouse Operator of the Subloc quoted on the House Bill (HBL1)
- HBL2 is **Reported**
 - This message will be sent to the Warehouse Operator of the Subloc quoted on the House Bill (HBL2)



3. Two-Tier Consolidation

Step 8: Cargo Carrier transports Cargo CCN1 to an Inland Warehouse Subloc 1234

Warehouse 1234 submits a Warehouse Arrival Certification Message (WACM)



The **Cargo Carrier** will receive the following notices:

- CCN 1 is **Arrived**
- CCN 1 is **Deconsolidated**

The **Freight Forwarder B** will receive the following notice:

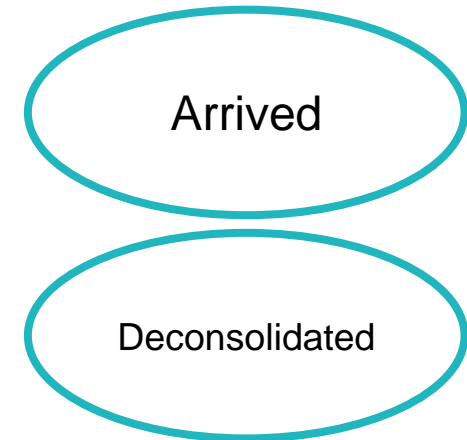
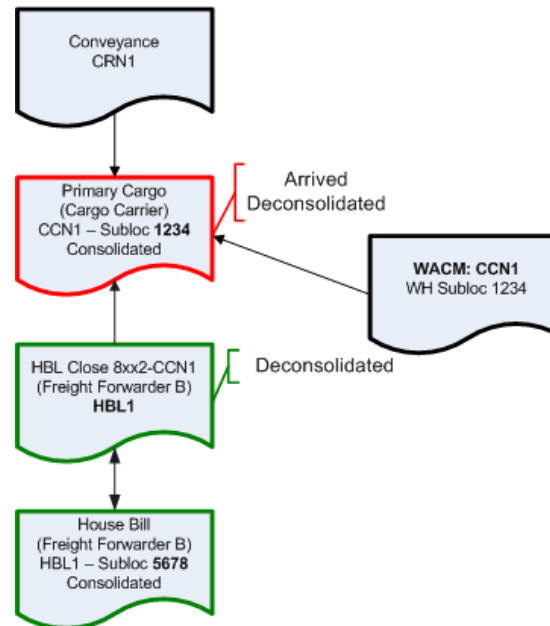
- House Bill Close (HBL Close) is **Deconsolidated**



3. Two-Tier Consolidation

Step 8: Cargo Carrier transports Cargo CCN1 to an Inland Warehouse Subloc 1234 (Cont.)

Warehouse 1234 submits a Warehouse Arrival Certification Message (WACM)



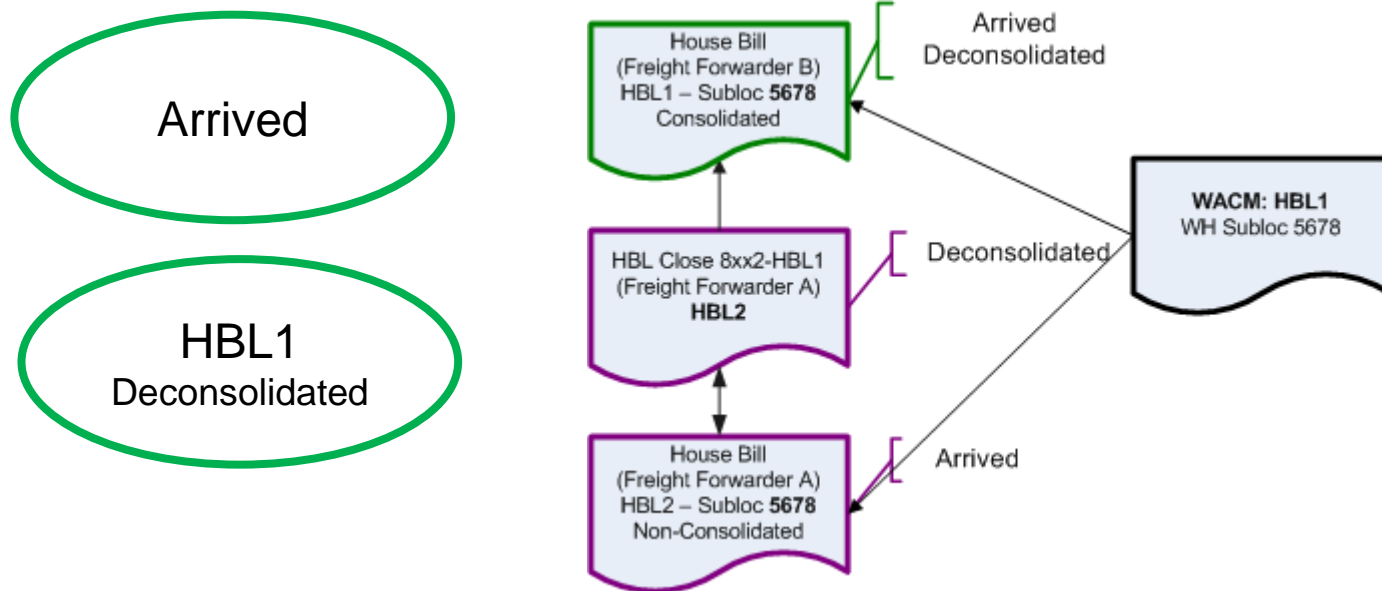
The **Warehouse (Subloc 1234)** will receive the following notices:

- CCN 1 is **Arrived**
- CCN 1 is **Deconsolidated**

3. Two-Tier Consolidation

Step 9: Freight Forwarder B transports Cargo HBL1 to Warehouse Subloc 5678

Warehouse submits a Warehouse Arrival Certification Message (WACM)



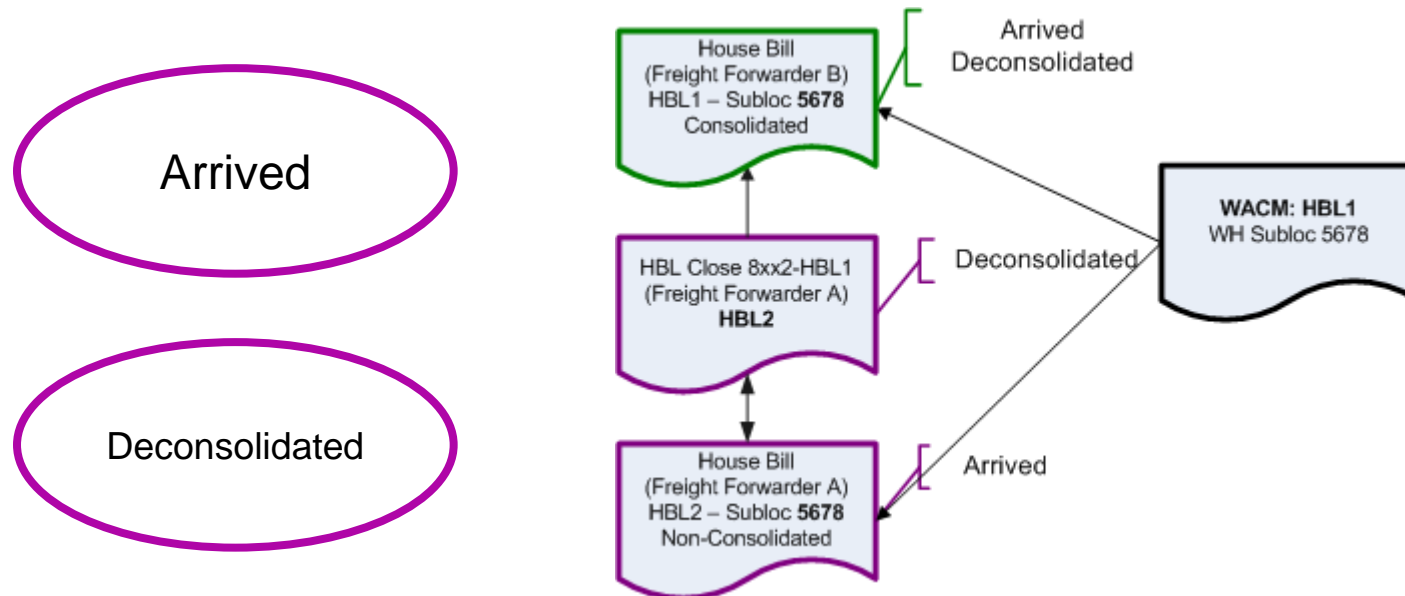
The **Freight Forwarder B** will receive the following notices:

- HBL1 is **Arrived**
- HBL1 is **Deconsolidated**

3. Two-Tier Consolidation

Step 9 (Cont.): Freight Forwarder B transports Cargo HBL1 to Warehouse Subloc 5678

Warehouse submits a Warehouse Arrival Certification Message (WACM)



The **Freight Forwarder A** will receive the following notices:

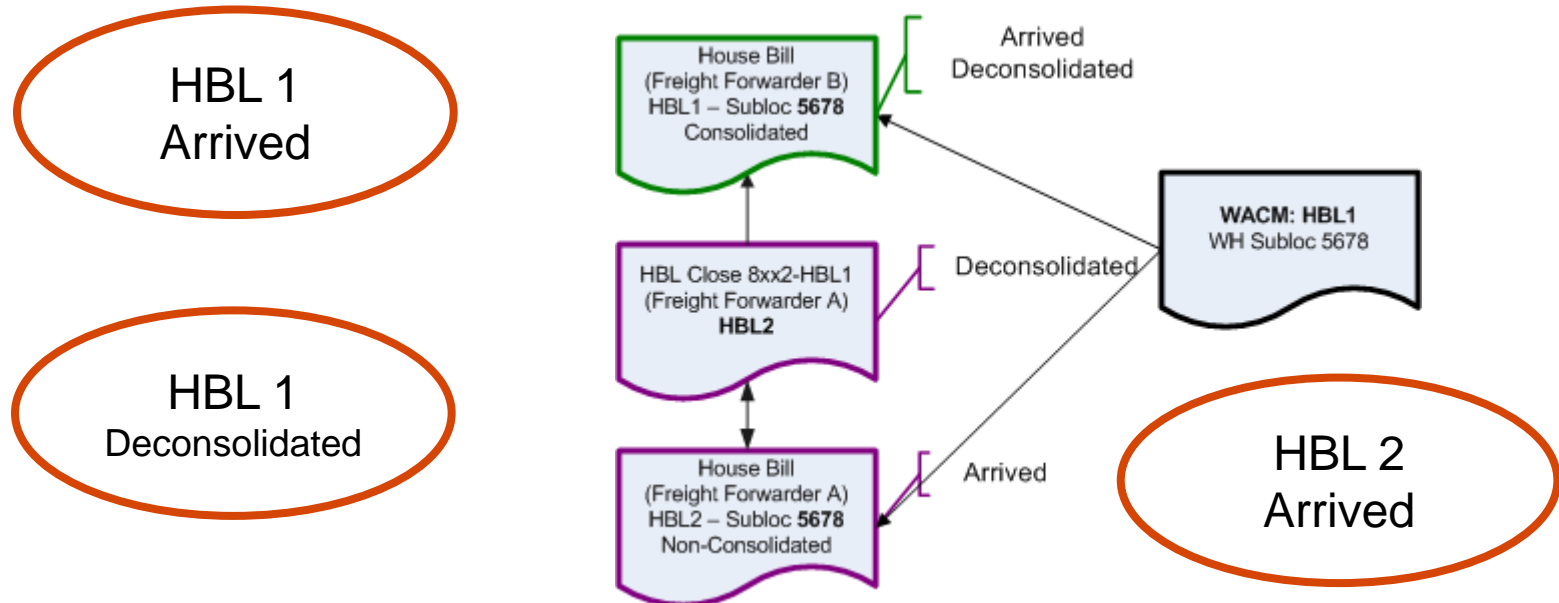
- HBL2 is **Arrived**
- HBL Close 8xx2-HBL1 is **Deconsolidated**



3. Two-Tier Consolidation

Step 9 (Cont.): Freight Forwarder B transports Cargo HBL1 to Warehouse Subloc 5678

Warehouse submits a Warehouse Arrival Certification Message (WACM)

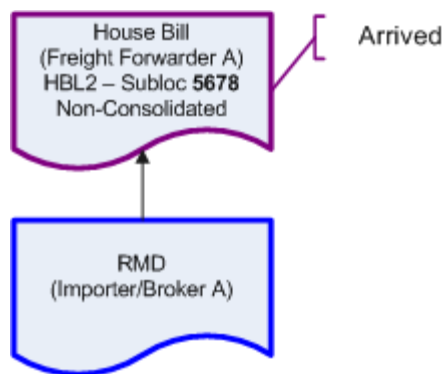


The **Warehouse (Subloc 5678)** will receive the following notices:

- HBL1 is **Arrived**
- HBL1 is **Deconsolidated**
- HBL2 is **Arrived**

3. Two-Tier Consolidation

Step 10: Importer/Broker A submits RMD for HBL2

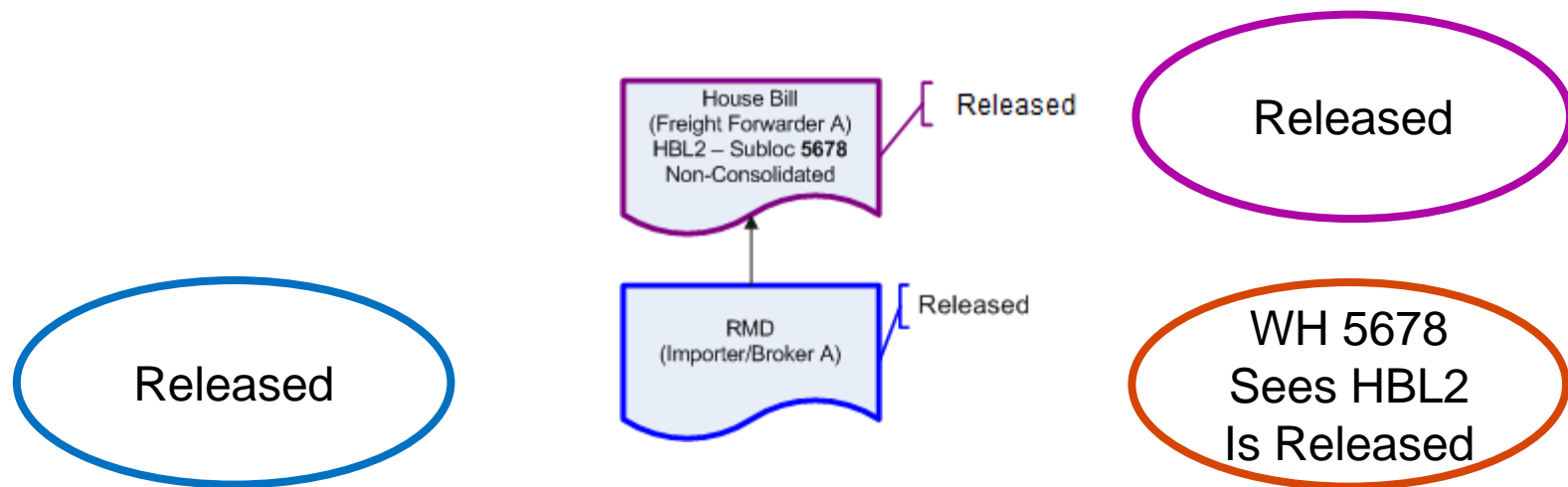


Importer/Broker A submits RMD for HBL2

- CBSA validates RMD
- CBSA sends a message to the Importer/Broker A indicating that the RMD for HBL2 is Accepted

3. Two-Tier Consolidation

Step 11: CBSA makes a Release decision



The **Importer/Broker A** will receive the following notice
➤ RMD is **Released**

The **Freight Forwarder A** will receive the following notice:
➤ HBL2 is **Released**

The **Warehouse (Subloc 5678)** will receive the following notice:
➤ HBL2 is **Released**



ECCRD and Client Support Information

For enquiries on eManifest policy and operations, email the eManifest Help Desk:

eManifest-manifestelectronique@cbsa-asfc.gc.ca

For enquiries related to the issuance of eManifest Portal Shared Secrets, email:

Portal_Shared_Secret-Portail_Secret_Partage@cbsa-asfc.gc.ca

To request a copy of the most recent chapters of the ECCRD,
email the Technical Commercial Client Unit (TCCU):

TCCU-USTCC@cbsa-asfc.gc.ca

To be notified when new or revised ECCRD Chapters are published, subscribe to
the ECCRD Email Alert Service at:

<http://www.cbsa-asfc.gc.ca/alert-avis/menu-eng.html>

Visit the eManifest section of the CBSA website regularly and
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www.cbsa.gc.ca