



eManifest Notices ~ Benefits for Highway Carriers

October 2017

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Important Information

The information contained herein was accurate at the time of distribution and may be subject to change.

Please visit the Canada Border Services Agency (CBSA) website for the latest eManifest updates.

www.cbsa.gc.ca



Presentation Overview

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About eManifest Notices

- The CBSA offers enhanced notification systems to increase the automation of commercial shipments and to improve two-way communication between businesses and with the CBSA.
- eManifest notices became available to Electronic Data Interchange (EDI) clients in 2016 and eManifest Portal clients in March 2017.
- eManifest notices advise on the completeness of advance data sent to the CBSA and on the arrival and release statuses of shipments.
- In the past, electronic notices were based on individual documents submitted by clients. As an example, Release Notification System (RNS) messages are based on the status of the release only.
- eManifest notices are based on the overall shipment status and are transmitted against individual documents within a shipment when the shipment status changes.



About eManifest Notices

- At this time, the adoption of eManifest notices is voluntary. However, there are many benefits of eManifest notices for all commercial client groups that are not available through other notification means such as RNS.
- Clients can choose to receive legacy EDI notices, RNS messages, eManifest completeness notices, and the eManifest notices concurrently, providing time to become familiar with the new notices before the RNS messages are eliminated.
- EDI clients or their service providers are required to undergo testing with the Technical Commercial Client Unit (TCCU) to receive eManifest notices. For more information, *Chapter 4 of the Electronic Commerce Client Requirements Document (ECCRD)* is available on request to the TCCU.
- Clients can coordinate notification activities with the TCCU such as filtering the notices they receive.



eManifest Notices Overview

Notice	Carrier	Freight Forwarder	Importer / Broker*	Warehouse Operator
Completeness Notices				
• Matched	✓	✓	✓	
• Not Matched	✓	✓	✓	
• Cargo Complete	✓	✓		
• Document Package Complete	✓	✓		
Disposition Notices				
• Arrival Notices				
▪ Reported	✓	✓		✓
▪ Arrived	✓	✓		✓
• Status Notices				
▪ Deconsolidation	✓	✓		✓
▪ Document Not on File	✓	✓		
▪ Authorized to Deliver	✓		✓	✓
▪ Released	✓	✓	✓	✓
▪ Held for CBSA	✓	✓	✓	✓

* At this time, only importers/brokers using a CBSA-issued Account Security identifier are able to receive the new notices.



eManifest Completeness Notices (Pre-Arrival)

Completeness notices are designed to assist clients in meeting pre-arrival information requirements.

- Prior to the arrival of cargo at a port of destination, submission of pre-arrival trade documents will trigger completeness notices.
- Completeness notices are sent when a shipment changes from least complete (one pre-arrival document is submitted to the CBSA) to most complete (all pre-arrival documents are submitted to the CBSA) as well as when a shipment changes from a higher level of completeness to a lower level of completeness.
- Current pre-arrival messages sent by the CBSA through the Release Notification System (RNS) (e.g. Declaration Accepted) will eventually be replaced by the completeness notices.



eManifest Completeness Notices (Pre-Arrival)

The following cargo completeness notices are listed least complete to most complete.

- **Not Matched** – Notice informs clients that no links are established between trade documents or that documents have become unlinked through a change or cancellation. Examples: For consolidated cargo, when a House Bill Close is submitted and the previous CCN is not submitted, the House Bill Close is Not Matched. For non-consolidated cargo, when a PARS is submitted and the related cargo is not submitted, the PARS is Not Matched.
- **Matched** - Notice informs clients that related trade documents are linked. Examples: For consolidated cargo, when a House Bill Close and the previous CCN are submitted, the House Bill Close is **Matched**. For non-consolidated cargo, when a PARS and the related cargo are submitted, the PARS is **Matched**.
- **Cargo Complete** – For consolidated cargo, the notice informs clients that all the related secondary cargo (e.g. House Bill) has been submitted to and accepted by the CBSA. For non-consolidated cargo, the notice informs clients that a non-consolidated cargo document has been submitted to and accepted by the CBSA. In both cases, documents that have achieved this status have not yet been linked to related PARS or IID documents.
- **Document Package Complete** – Notice informs clients that the cargo and all other required pre-arrival trade documents (House Bill, House Bill Close), as well as related release documentation (e.g. PARS, IID) have been submitted to and accepted by the CBSA.



Benefits of the Completeness Notices

Notice	Carrier	Freight Forwarder	Importer / Broker ^a	Warehouse Operator
Completeness Notices				
• Matched	✓	✓	✓	
• Not Matched	✓	✓	✓	
• Cargo Complete	✓	✓		
• Document Package Complete	✓	✓		

Carriers

- Allows carriers to know when they and their business partners (freight forwarders) have fulfilled their pre-arrival requirements
- Carriers are more informed



eManifest Disposition Notices

Disposition notices inform clients about a shipment as it progresses through the commercial process.

- Once in Canada, cargo can be placed in a number of dispositions. Disposition notices are generated when a decision relating to the shipment is updated by the CBSA.
- Once cargo is 'arrived' at its destination, (Conveyance Arrival Certification Message (CACM) or PIL-Arrival for FPOA-destined cargo, or Warehouse Arrival Certification Message (WACM) for in-bond), disposition notices are generated for the related cargo.
- Current arrival messages sent by the CBSA through RNS [e.g. Arrival Notification System (ANS)] will eventually be replaced by new notices.
- Current post-arrival messages sent by the CBSA through RNS release messages will eventually be replaced by new notices.



eManifest Disposition Notices

Disposition notices include:

- **Reported** - Notice informs clients that their cargo has been presented to the CBSA at the Port of Report or FPOA.
- **Arrived** – Notice informs clients that their cargo has arrived at its Port of Destination.
- **Held for CBSA** – Notice informs clients that their goods are being held for further determination or processing and cannot be released.
- **Released** – Notice informs clients when goods are authorized to be removed from a CBSA office, a sufferance warehouse or a bonded warehouse and released into the Canadian economy.
- **Authorized to Deliver** – Notice informs Customs Self-Assessment (CSA) clients that their CSA goods can be delivered to the intended recipient.



Benefits of the Disposition Notices

Notice	Carrier	Freight Forwarder	Importer / Broker*	Warehouse Operator
Disposition Notices				
• Arrival Notices				
▪ Reported	✓	✓		✓
▪ Arrived	✓	✓		✓
• Status Notices				
▪ Authorized to Deliver	✓		✓	✓
▪ Released	✓	✓	✓	✓
▪ Held for CBSA	✓	✓	✓	✓

Carriers

- Provided with proof of report and arrival
- Informed about shipment as it progresses through the commercial importation process



Document Not on File Notice

The **Document Not on File** disposition notice informs clients that a Cargo Control Number (CCN) that is not in good standing is quoted on a trade document submitted to and accepted by the CBSA.

- Documents that trigger this notice are a House Bill Close message, a PARS, an RMD, a B3 and an Integrated Import Declaration (IID). The notice is sent automatically to a carrier quoted on the submitted document(s). Carriers receive this notice for CCNs that are cancelled, rejected, or not on file.
- Example: If a PARS is submitted by a broker for a CCN that is not on file, the carrier quoted on the PARS receives the **Document Not on File** notice.



Benefits of the Document Not of File Notice

Notice	Carrier	Freight Forwarder	Importer / Broker [*]	Warehouse Operator
• <i>Status Notices</i>				
▪ Document Not on File	✓	✓		

Carriers

- Allows a carrier to know that their CCN is quoted on a related trade document and that the CBSA is expecting a cargo document from them
- Serves as a reminder that they need to transmit a document



Deconsolidation Notice

Deconsolidation Notice – this notice informs clients that the CBSA has authorized the transfer of cargo control from a consolidated shipment to the related secondary house bills that were submitted by a freight forwarder. This notice:

- Is an electronically transmitted message from the CBSA to various parties that have signed to receive notices on electronic transmissions.
- Informs the **warehouse operator** of the further breakdown of the consolidated shipment that they have entered into their warehouse. This information allows the warehouse operator to determine to which consolidated shipment a specific house bill is related.
- Can serve as electronic notification to the warehouse operator to allow the freight forwarder to take control of the goods within the consolidation.
- Can serve as electronic notification to the party liable for the consolidated shipment that the consolidated cargo or house bill has been acquitted and liability has been transferred.



Benefits of the Deconsolidation Notice

Notice	Carrier	Freight Forwarder	Importer / Broker*	Warehouse Operator
• <i>Status Notices</i>				
▪ Deconsolidation	✓	✓		✓

Carriers

- Eliminates the need to handle paper deconsolidations
- Provides a clear transfer of liability to the freight forwarder



Trigger	RNS Messages	eManifest Notices
PARS accepted that references a CCN that has not yet been submitted	Declaration accepted awaiting arrival	Document Not on File – Carrier and Freight Forwarder Not Matched - Importer/Broker*
Cargo or non-consolidated house bill submitted	No existing message	Cargo Complete - Carrier and Freight Forwarder
Carrier submits multimodal cargo or freight forwarder submits house bill which links to PARS	No existing message	Document Package Complete - Carrier and Freight Forwarder Matched - Importer/Broker*
CRN arrived	No existing message	Section 12.(1) - Carrier
Cargo reported	No existing message	Reported - Carrier, Freight Forwarder and Warehouse Operator (if destined inland)
Cargo arrived	No existing message	Arrived - Carrier, Freight Forwarder and Warehouse Operator (if destined inland)
Cargo referred for examination/decision	Goods requested for examination/referral	Held for CBSA - Carrier, Freight Forwarder, Importer/Broker* and Warehouse Operator (if destined inland)
CSA cargo achieves Auth to Deliver status	Authorized to Deliver	Auth to Deliver - Carrier, Importer/Broker* and Warehouse Operator (if destined inland)
Cargo released	Goods released	Released - Carrier, Freight Forwarder, Importer/Broker* and Warehouse Operator (if destined inland)
Consolidated cargo arrived at destination	No existing message	Deconsolidation - Carrier, Freight Forwarder and Warehouse Operator

* At this time, only importers/brokers using a CBSA-issued Account Security identifier able to receive the new notices.



Primary, Secondary and Automated Notify Parties

Primary Notify Party (PNP)

- A **PNP** is a client who transmits advance commercial information to the CBSA and receives notification from the CBSA about the status of their cargo and/or conveyances.

Secondary Notify Party (SNP) (only on HB)

- An **SNP** is a client identified by a PNP to receive a Manifest Forward. Clients who fall in this category must be registered to receive the new notices.

Automated Notify Party (ANP)

- An **ANP** is a client identified by the CBSA to automatically receive a status notice or Manifest Forward (e.g. when a carrier's or warehouse operator's ID is contained within a trade document). Clients who fall in this category must be registered to receive the new notices.



Primary, Secondary and Automated Notify Parties

SNPs and ANPs are identified by:

- Carrier – a CBSA-issued carrier code
- Freight forwarder – a CBSA-issued freight forwarder code
- Importer – a CRA-issued business number (BN15)
- Account security holder (broker/importer) – a CBSA-issued account security number
- Warehouse operator – a CBSA-issued sub-location code



eManifest Notices Scenarios - Highway

Scenario 1

Frontier destined highway non-consolidated cargo – Cargo before PARS.

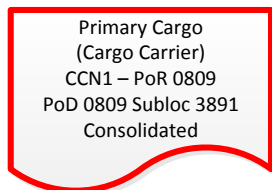
Scenario 2

Frontier destined highway non-consolidated cargo – PARS before Cargo



Scenarios Legend

- Colours identify the parties involved.
 - **Red** for **Cargo Carrier**
 - **Blue** for **Importer/Broker A**
 - **Grey (or mustard)** for **Warehouses**
 - **Green (or purple)** for **Freight Forwarders**



← Trade Document, Arrows indicate a document relationship



← Status of document

Released

← Text indicates Notice Type, Colour identifies receiving party



← Additional components of deconsolidation (HBLs) not analyzed



eManifest Notices Scenarios - Highway

Scenario 1

Frontier destined highway non-consolidated cargo – Cargo before PARS.



Scenario 1 - Frontier destined highway non-consolidated cargo – Cargo before PARS

Step 1: Highway carrier submits a frontier destined non-consolidated cargo document, the Port of Report is the same as the Port of Destination

Cargo Complete

Primary Cargo
(Cargo Carrier)
CCN1 – PoR 0410
PoD 0410 Subloc 9410
Non-Consolidated

Cargo Complete

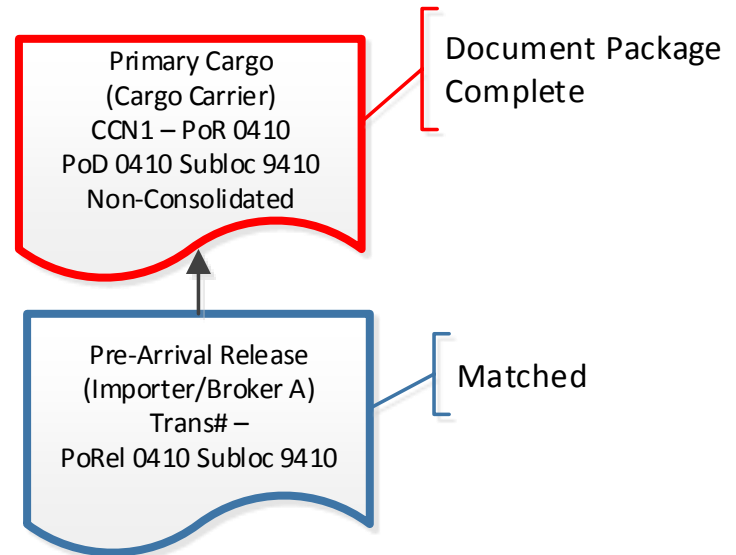
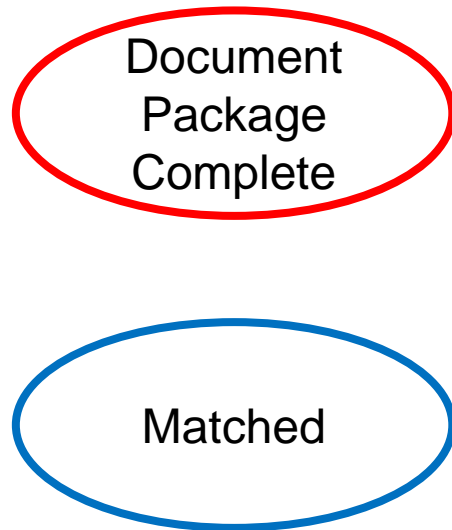
Cargo Carrier submits a Cargo document (CCN1)

- CBSA validates cargo document CCN1
- CBSA sends a message to the carrier indicating CCN1 is Accepted
- CCN1 status is set to **Cargo Complete** (Highway Cargo)
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Cargo Complete**.



Scenario 1 - Frontier destined highway non-consolidated cargo – Cargo before PARS

Step 2: Importer/broker A submits PARS for CCN1



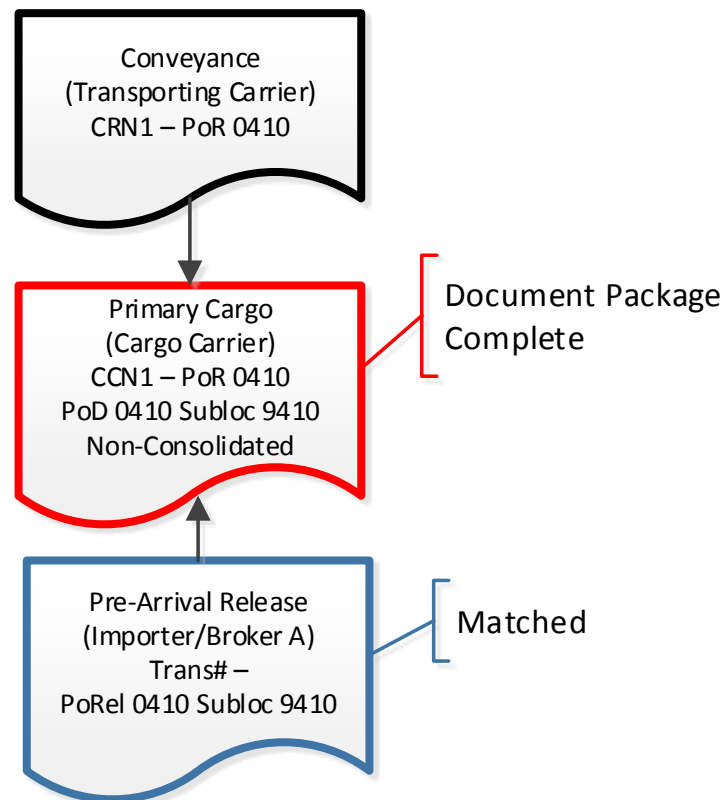
Importer/Broker A submits PARS for CCN1

- CBSA validates the PARS document
- CBSA sets PARS to **Matched**
- CBSA sets CCN1 status to **Document Package Complete**
- CBSA sends a notice to the **Importer/Broker A** indicating that the PARS for CCN1 is **Matched**
 - *RNS Declaration Accepted notice will be sent at this time.*
- CBSA sends a notice to the **Cargo Carrier** indicating CCN1 is **Document Package Complete**.
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Document Package Complete**.



Scenario 1 - Frontier destined highway non-consolidated cargo – Cargo before PARS

Step 3: Transporting highway carrier submits conveyance document



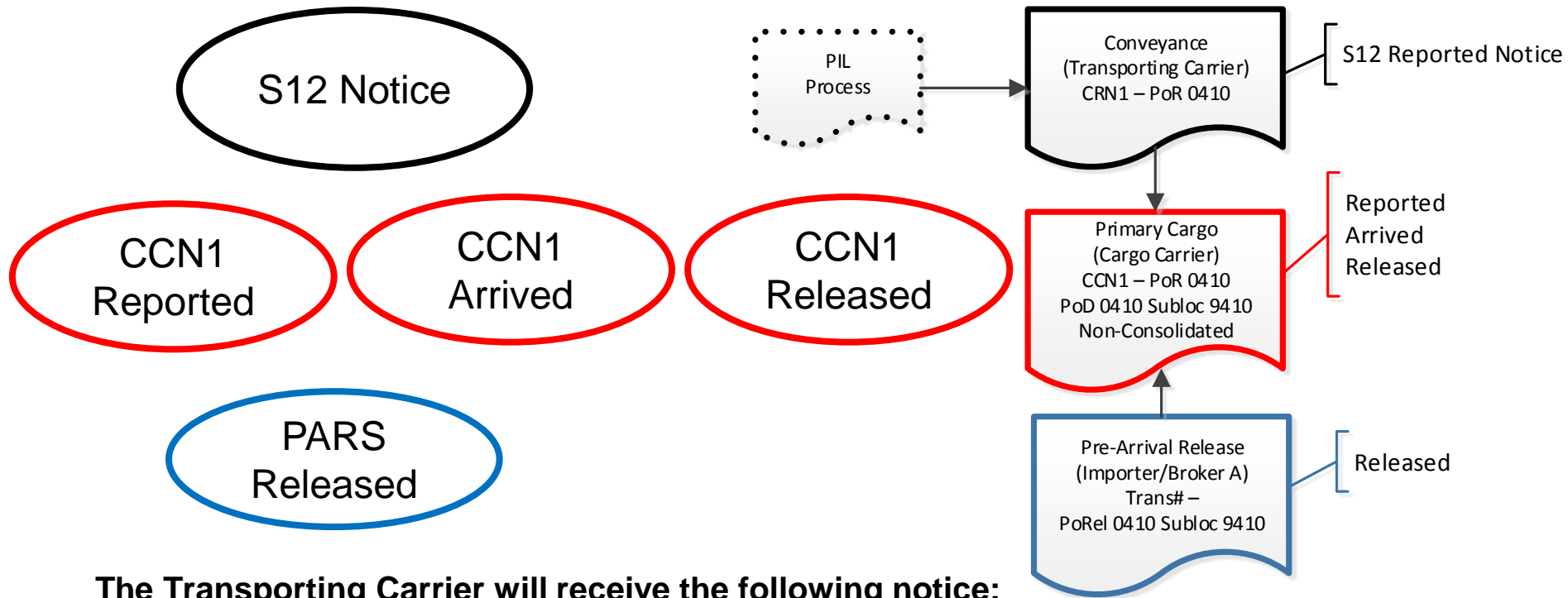
Transporting Carrier submits Conveyance document

- CBSA validates conveyance document
- CBSA sends a message to the carrier indicating that the conveyance document is Accepted



Scenario 1 - Frontier destined highway non-consolidated cargo – Cargo before PARS

Step 4: Transporting highway carrier reports at PIL at FPOA highway port



The Transporting Carrier will receive the following notice:

- CBSA sends an **S12** notice to the carrier

The **Cargo Carrier** will receive the following notice:

- CCN 1 is **Reported, Arrived, Released**

The **Importer/Broker A** will receive the following notice:

- PARS is **Released**



eManifest Notices Scenarios - Highway

Scenario 2

Frontier destined highway non-consolidated cargo – PARS before Cargo.

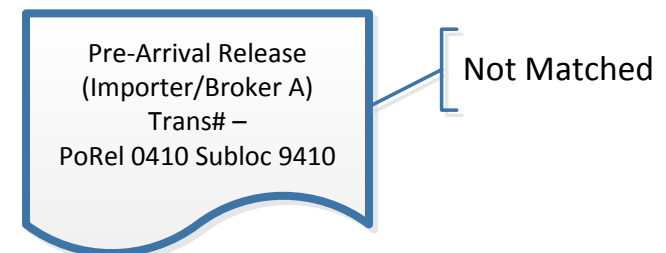


Scenario 2 - Frontier destined highway non-consolidated cargo – PARS before Cargo

Step 1: Importer/broker A submits PARS for CCN1

Document
Not On File

Not
Matched



Importer/Broker A submits PARS for CCN1

- CBSA validates the PARS document
- CBSA sets PARS to **Not Matched**
- CBSA sends a notice to the **Importer/Broker A** indicating that the PARS for CCN1 is **Not Matched**
 - *RNS Declaration Accepted notice will not be sent at this time, as it would have been sent prior to March 2017. Instead, Document Not On File will be sent to the carrier, and Not Matched to the broker.*
- CBSA sends a notice to the **Cargo Carrier** indicating CCN1 is **Document Not On File.**

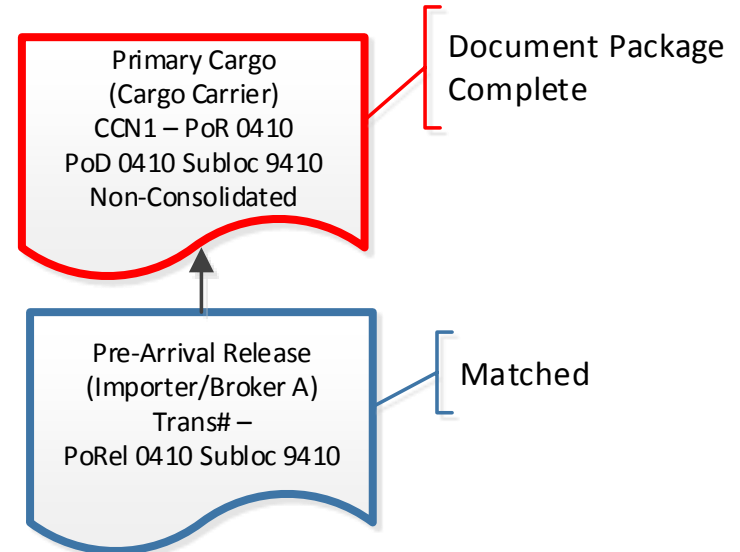


Scenario 2 - Frontier destined highway non-consolidated cargo – PARS before Cargo

Step 2: Highway carrier submits a frontier destined non-consolidated cargo document, the Port of Report is the same as the Port of Destination

Document
Package
Complete

Matched



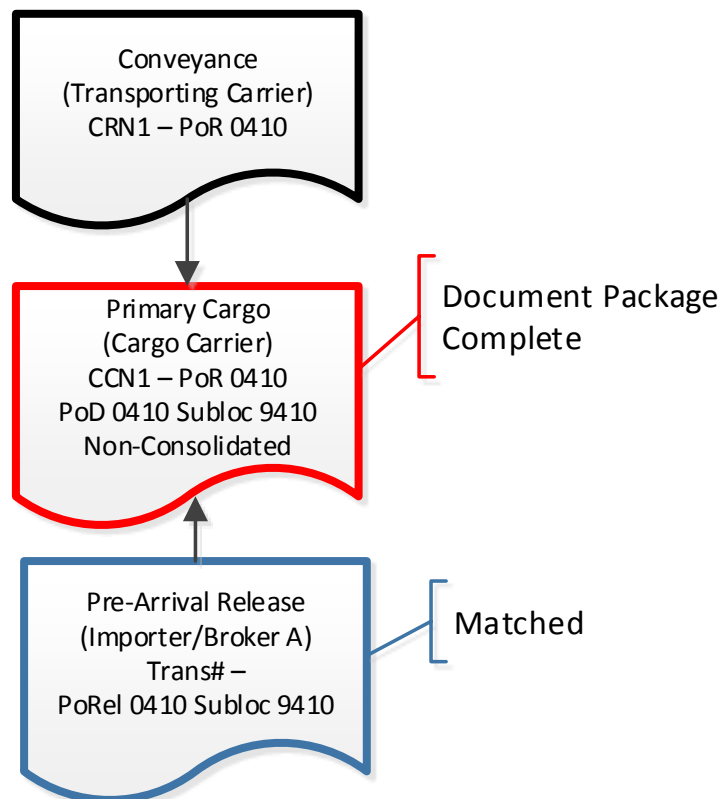
Cargo Carrier submits a Cargo document (CCN1)

- CBSA validates cargo document CCN1
- CBSA sends a message to the carrier indicating CCN1 is Accepted
- CCN1 status is set to **Document Package Complete** (Highway Cargo)
- CBSA sends a Completeness notice to the **Cargo Carrier** indicating CCN1 is **Document Package Complete**.
- CBSA sends a notice to the **Importer/Broker A** indicating that the PARS for CCN1 is **Matched**
 - *RNS Declaration Accepted notice will be sent at this time.*



Scenario 2 - Frontier destined highway non-consolidated cargo – PARS before Cargo

Step 3: Transporting highway carrier submits conveyance Report



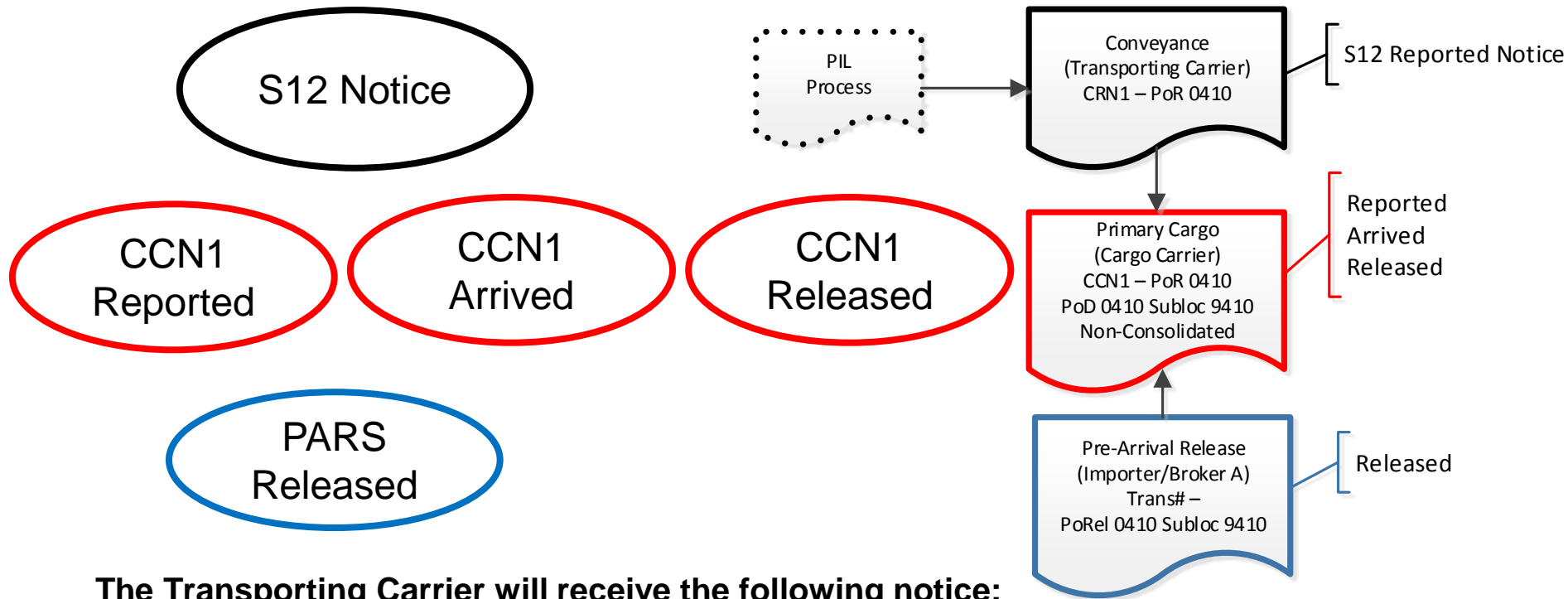
Transporting Carrier submits Conveyance document

- CBSA validates conveyance document
- CBSA sends a message to the carrier indicating that the conveyance document is Accepted



Scenario 2 - Frontier destined highway non-consolidated cargo – PARS before Cargo

Step 4: Transporting highway carrier reports at PIL at FPOA highway port



The Transporting Carrier will receive the following notice:

- CBSA sends an **S12** notice to the carrier

The **Cargo Carrier** will receive the following notice:

- CCN 1 is **Reported, Arrived, Released**

The **Importer/Broker A** will receive the following notice:

- PARS is **Released**



Benefits Summary for Commercial Clients

The eManifest notices offer benefits to your business such as:

- Timely notification on the completeness of advance data.
 - Timely notification on the arrival and status of shipments.
 - Improved communication between businesses and with the CBSA.
-
- The biggest benefits to carriers are:
 - Matched/Not Matched Notices as it can potentially help carriers avoid penalties for No ACI and penalties for timeliness.
 - Document Not on File Notice as it can potentially help carriers avoid penalties for No ACI.



Stay Informed

To be notified of Webinars that include client-specific information about eManifest notices, send an email and state your client type (i.e. carrier, freight forwarder, warehouse operator, customs broker, importer, service provider, or other).

eManifest_comm-Manifeste_electronique_comm@cbsa-asfc.gc.ca

For information about registering, testing, EDI software/service providers, and to request the most recent Chapters of the ECCRD, email the Technical Commercial Client Unit (TCCU).

TCCU-USTCC@cbsa-asfc.gc.ca

For enquiries on eManifest policy and operations, email the eManifest Help Desk:

eManifest-manifestelectronique@cbsa-asfc.gc.ca

To be notified when new or revised ECCRD Chapters are published, subscribe to the ECCRD Email Alert Service.

www.cbsa-asfc.gc.ca/alert-avis/menu-eng.html



Questions?

