



Vice-president

Canadian Society of Customs Brokers (CSCB)

Full-time

Salary: To be negotiated

For further information on the organization, please visit: <https://cscb.ca/>

Are you passionate about trade and supply chains? Do you want to have a positive and lasting impact on the direction of the customs brokerage industry in Canada? The Canadian Society of Customs Brokers (CSCB) is seeking a **Vice-president** to assist in advancing the strategy and goals of the CSCB and its members.

ABOUT THE CSCB

The CSCB is one of the most authoritative, respected organizations in Canada's international trade community. We actively seek and achieve improvements in government policies and procedures on behalf of our members and their clients, and we consistently deliver relevant, high-quality products and services, including education and professional development. The CSCB includes more than 200 customs broker members, over 4,900 CCS (Certified Customs Specialist) designates, over 450 CTCS (Certified Trade Compliance Specialist) designates, and more than 2,000 students on an annual basis.

ABOUT THE ROLE

Working closely with the CSCB President, the Vice-president will provide leadership for the delivery of timely and relevant products, services and advocacy for the CSCB's members, preferred business clients, students and designates. Leveraging the diverse skills of a small team of experienced professionals, the Vice-president will support the President and the CSCB Board of Directors in advancing the organization's strategic vision and advocacy objectives.

The Vice-president will serve as an active and visible CSCB representative in interactions with government and industry counterparts. With an unwavering commitment to collaboration and partnerships, the Vice-president will work with the President to develop and maintain key relationships with government and non-government interlocutors to ensure the CSCB's perspectives are heard and valued. The position reports to the CSCB office in Ottawa, ON, but the responsibilities may be fulfilled through a hybrid work arrangement established in consultation with the CSCB President.

Suite 320, 55 Murray Street
Ottawa, ON K1N 5M3
Telephone: 613-562-3543
E-mail: cscb@cscb.ca
Fax: 613-562-3548
Website: <http://www.cscb.ca>

55, rue Murray, bureau 320
Ottawa, ON K1N 5M3
Téléphone : 613-562-3543
Courriel : cscb@cscb.ca
Télécopieur : 613-562-3548
Site Web : <http://www.cscb.ca>

ABOUT YOU

Please consider applying if you meet the following criteria:

- A minimum of 10 years' experience working in a customs brokerage environment, including at least 3 years in a senior leadership position (director or equivalent, or above); **OR**
- A minimum of 10 years' experience working on customs matters for a federal government department, including at least 3 years in a senior leadership position (director or equivalent, or above).
- Experience developing and maintaining productive relationships with a diverse range of government and industry stakeholders.
- Experience representing an organization in consultations with government departments, committees, or elected officials on trade or supply chain-related matters.
- Experience in strategic planning and developing or implementing strategies to influence change.
- Knowledge of customs legislation, regulations, and policies, and experience applying them in a practical/operational environment.
- Completion of a post-secondary degree in one of the following domains: business administration; supply chain management; international trade; international relations; communications; or political science; or, an acceptable combination of education, training and experience*
- Excellent verbal and written communication skills in English; French language skills are an asset.
- Legal eligibility to work in Canada.

**When applying the "acceptable combination of education, training and/or experience" alternative, candidates will be asked to clearly demonstrate in their application how their combined education, experience, and training establishes their aptitude to perform the duties of the Vice-president. Decisions regarding exceptions to educational credentials will be made by the hiring manager.*

This is a best fit process: skills and experience are important, but we are also looking for the right person to help lead a small team of enthusiastic professionals committed to accomplishing great things for our members. Your "why" for applying for the position is just as important as the skills and experiences you will bring to the job.

INTERESTED?

Please send your resume and a detailed cover letter to Janine Harker (jharker@cscb.ca) by **December 2, 2024**. Your submission should include concrete examples of how you meet the criteria noted above. It should also tell your story: why are you the best fit for this position?