



**HAVE**

**YOU**

**REGISTERED YET?**

**CARM**

MAY 2024

### **In Person Registration on February 26<sup>th</sup> and 27<sup>th</sup>.**

- Location: Commercial Operations District
  - 2720 Britannia Rd E. Mississauga ON, L4W 0G3
- Walk-in appointments are welcome
- Email [M3971510AKG@cbsa-asfc.gc.ca](mailto:M3971510AKG@cbsa-asfc.gc.ca) to schedule an appointment between 10:30am – 3pm
- Please bring an electronic device (laptop, tablet) to register

### **Information you need to Register:**

- Business Number
- Legal Entity or Operating Name (as submitted to CRA)
- Address
- A copy of previous Commercial Declaration (B3) along with proof of payment or
- Information contained on your Daily Notice or Statement of Account (SOA):
  - Date and balance on an SOA from the past 6 years
  - Date and payment amount for an importing accounting transaction accepted by the CBSA in the past 6 years
  - Duties and taxes for an import accounting transaction accepted by the CBSA in the past 6 years

### **Where to Register online:**

[www.cbsa.gc.ca/services/carm-gcra/](http://www.cbsa.gc.ca/services/carm-gcra/)



## Required Information

1. My company's Business Number (BN9) is \_\_\_\_\_

My company's importer/exporter program account identifier (BN15) is \_\_\_\_\_

2. To create a user profile within the CARM Client Portal (CCP) you will use one of the following sign-in options:

- I will be using a GCKey
- I will be using a Sign-In Partner

3. Business Information:

My legal entity name or operating name is:

\_\_\_\_\_

The physical or mailing address of the legal entity is:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Security questions will require one or two of the following:

**Duties and taxes payment**

Past transaction number: \_\_\_\_\_

Total duties and taxes paid to the CBSA:

\_\_\_\_\_

**Payment amount**

Date of payment (MM/YY) to the CBSA: \_\_\_\_\_

Amount paid on this date:

\_\_\_\_\_

**Statement of Account balance**

Date of Statement of Account balance: \_\_\_\_\_

Amount of that balance: \_\_\_\_\_