



CARM Trade Chain Partner Working Group – Record of Discussion November 3rd, 2021, 9:30am to 11:00am – Virtual Session

Trade Chain Member Participants	Trade Chain Member Participants	CBSA Member Participants
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Agenda:
1: Technical Rules of Engagement
2: Opening Remarks/CARM Project Updates
3: RM Account Cleanup
4: TCP Portal Onboarding Dashboard Update
5: Q&A
6 Forward Agenda
7: Conclusion

Summary:
<ul style="list-style-type: none"> Announcements: Mr. Gaspar has been appointed as the Vice President of the CBSA Commercial and Trade Branch. Mr. Vragovic has retired, and Ms. Drouin is Acting Director General, CARM. The search is underway to find a permanent Director General of CARM. Ms. Williams will fill the interim Executive Director, CARM Change Enablement position while Ms. Drouin acts as the Director General, CARM. R2 Release Date: Mr. Gaspar shared that the CBSA is aware of the challenges of a May 2022 Release 2 (R2) Go-live. There may be more information to share on the R2 timeline following an upcoming briefing with the new Public Safety Minister. Mr. Gaspar will bring any new information to the Working Group as soon as possible. Electronic Commerce Client Requirements Document (ECCRD): Mr. Gaspar acknowledged that industry does not have the full technical view of the solution yet. CBSA understands industry cannot finalize system development work without the revised ECCRD, which will be published in the coming weeks. Deep Cycle Testing (DCT): Information sessions with DCT participants is underway to prepare for data requirements and receive feedback on the list of scenarios to test the CARM system. Testing will begin in late 2021/early 2022. Industry has identified challenges with testing during December, which is typically their busiest period. Testing dates will be shared with DCT participants as soon as possible. Financial Security: CBSA continues to explore onboarding Trade Chain Partners into the Release Prior to Payment program. Mr. Fecteau and team are looking for a way to do the transition properly to avoid any issues at the border. Ms. Clark-Koufis reinforced the need to have discussions with the Surety Association regarding financial security to fully understand implications of decisions. CBSA is committed to continuing to work with industry on this. Multi-Factor Authentication (MFA): There is an Agency-wide implementation of MFA on November 9th. It will be required for anyone accessing any of the CBSA commercial portals and will users to enter a secondary validation passcode with each login.

- **RM Account Clean Up:** There are two RM Account clean-up activities underway: 1) Expiring the RM accounts with no activity in the past 4 years, 2) Converting RM account types to the program being used by the TCP. For more information, email can be sent to the CARM Engagement to connect directly to Mr. Bertrand. Carriers: For most carriers and warehouses receiving a BN, it will be a conversion process. See the Working Group slide deck for details.
- **TCP Portal Onboarding:** Communication and engagement with the broader TCP community will increase as the CBSA moves towards Release 2. Ms. Foster mentioned that her organization regularly gets questions on who needs to be registered on the portal. Future communication products and engagement activities to provide clarity to commercial importers.
- **Delegation of Authority (DOA):** Ms. Campbell raised concerns over DOA and would appreciate a dedicated discussion on this topic in the near future.
- **Portal Security:** There is concern by industry and a request for clarity on the security measures in place for the portal.

Action Items:

- **Letters from Industry:** Mr. Gaspar will respond to letters from industry on concerns as soon as possible.
- **Release 2 Date:** Mr. Gaspar will email the working group members a statement regarding the Release 2 schedule.
- **Deep Cycle Testing:** CBSA to provide updated timing on testing schedule as soon as possible.
- **Financial Security:** Mr. Fecteau and team to review terms and conditions to clarify what are the requirements and concerns. Mr. Fecteau committed to a follow-up meeting with the Surety Association in December. Mr. Gaspar to review letter from Ms. Clark-Koufis on concerns around financial security.
- **AMPS:** Question taken back for investigation: How are exporters notified of AMPS in not in the portal in the future?
- **Affinity questions:** CBSA to review CARM Client Portal affinity questions to see if something can be changed to make it easier for registrants to answer the questions without compromising security.
- **Portal security:** Mr. Gaspar to review and address security concerns over security of the portal.
- **Forward Agenda - Release 1:** CARM to provide an overview of Release 1 'lessons learned'.
- **Forward Agenda - DOA Discussion:** A request was made to have a dedicated discussion on DOA concerns.
- **Forward Agenda – Rulings:** A request was made to have a deeper discussion on rulings.
- **Industry-led Walkthroughs:** There was a request to give updates from industry-led walkthroughs in the next working group meeting.

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